



AGENDA FOR THE REGULAR MEETING OF THE FINANCE / PERSONNEL COMMITTEE

Date and Time:

Tuesday, August 10, 2021

6:00 P.M.

Location:

City Hall, Committee Room #205, 101 South Blvd. Baraboo

Members Noticed:

Scott Sloan, Jason Kent, Joel Petty

Others Noticed:

Department Heads (*agenda only*), City Admin. C. Bradley, B. Zeman, Post at Library, Media

MEMBERS not
attending must notify the
Chairperson at least 24
hours before the
meeting.

1. **Call Meeting to Order**
 - a. Roll Call of Membership
 - b. Note compliance with Open Meeting Law
 - c. Approve July 27, 2021 minutes
 - d. Approve agenda

2. **Action Items**
 - a. **Accounts Payable** – Review and recommendation to Common Council on paying \$590,214.59.

 - b. **COVID Policy** – Review and recommendation to Common Council on approving the proposed revisions to the City's Employee COVID-19 Policy. (*Bradley*)

 - c. **Fire Dept. Fee Schedule** – Review and recommendation to Common Council to approve CPR Training charges and raising the mileage fee to reflect the going rate. (*Stieve*)

 - d. **2nd Qtr. 2021 Budget Amendments** – Review and recommendation to Common Council to approve the 2nd Qtr. 2021 Budget Amendments. (*Laux*)

 - e. **Aldersperson Expense Allowance** – Review and recommendation to Common Council to approve amending §2.07(1) of the Municipal Code of the City of Baraboo increasing the per-meeting expense allowance from \$15 to \$35 for each meeting attended by an alderperson or the Mayor who are regular members of any of the boards or commissions of the City enumerated in Subchapter II of Chapter 1 of the City Code. (*Bradley*)

3. **Information Items** –
 - a. 2nd Qtr. 2021 City Financial Statements
 - b. 2nd Qtr. 2021 Taxi Financial Statements

4. **Adjournment**

Scott Sloan, Chairperson

Agenda prepared by B. Zeman & posted on 08/06/2021

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Municipal Clerk, 101 South Blvd., Baraboo, WI or phone (608) 355-2700, during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY AND NOT A NOTICE TO PUBLISH

Members Present: Kent, Petty

Absent: Sloan

Others Present: Mayor Nelson, Adm. Bradley, Clerk Zeman, M. Hardy, K. Stieve

Call to Order –Ald. Petty called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of July 13, 2021 & July 19, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$568,516.15**. Motion carried unanimously.
- b) **Riverwalk Property Purchase** – M. Hardy explained that Bruce Meyer owns the property at 825 Second Ave and had approached Mayor Palm earlier this year regarding the City purchasing this property for \$86,000 as a connection between the Lower Ochsner Park and Mary Rountree sections of the Riverwalk. In order to connect, we would need an easement from 3 additional properties; at this time, the owners of these properties are not interested in selling to the City. With this information, the Parks Commission did not want to withdraw their recommendation on the purchase of this property. Moved by Petty, seconded by Kent to recommend to Council to not enter into a contract for the purchase of the property at 825 Second Ave. with Bruce Meyer for extending the Riverwalk. Motion carried unanimously.
- c) **Fire Dept. Position** – K. Stieve presented information regarding a Paid-on-Premise Firefighter position; another way to add staff to the fire department. He currently has a candidate that lives outside of the area. This would replace the internship program and would be a limited number of hours. The current budget supports this position. Moved by Kent, seconded by Petty to recommend to Council to approve a Paid-on-Premise Firefighter position for the Baraboo Fire Department. Motion carried unanimously.

Information Items – None.

Adjournment – Moved by Kent, seconded by Petty and carried to adjourn at 6:40 pm.
Brenda Zeman, City Clerk



City of Baraboo, Wisconsin

Finance Department

101 South Boulevard

Baraboo, WI 53913

August 10, 2021

The Council lists attached are check registers described in summary below:

Category	Total	Accounts Payable Run Date
General	288,667.02	August 6, 2021
Utility	298,652.02	July 30, 2021
ACH	2,895.55	July 30, 2021
Payroll Remittance Checks	-	
Department Purchasing Cards	-	
Total expenditures	\$ 590,214.59	

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 1
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
192471							
08/06/2021	192471	ABBS PAVING & SEAL CO	2138	07/19/2021	PK-CITYVIEW PARK PATH REPA	100-52-55200-280-000	2,750.00
Total 192471:							2,750.00
192472							
08/06/2021	192472	ACTION ELECTRIC OF S	6664	07/14/2021	PK-PIERCE PARK LIGHTING RE	100-52-55200-280-000	145.59
08/06/2021	192472	ACTION ELECTRIC OF S	6725	07/29/2021	FD - NEW OVERHEAD LIGHTS I	430-21-51610-822-000	3,329.35
Total 192472:							3,474.94
192473							
08/06/2021	192473	ACTION FLAG CO.	33096	07/22/2021	PS/ADMIN- 2 6X10 FLAGS	100-11-51640-350-000	146.85
Total 192473:							146.85
192474							
08/06/2021	192474	ALL FLAGS LLC	988711-PK	07/19/2021	PK-8'X12' FLAG	100-52-55200-350-000	121.13
08/06/2021	192474	ALL FLAGS LLC	988711-PW	07/19/2021	PW-10'X15' FLAG-CSC	100-31-53270-350-000	168.33
08/06/2021	192474	ALL FLAGS LLC	998711-L	07/19/2021	LIB-4'X6' FLAG	100-51-55110-260-000	28.60
Total 192474:							318.06
192475							
08/06/2021	192475	ALLEN STEELE CO INC	2000-21889-	07/29/2021	ENG-BANK RUN FILL SAND 325	380-31-53300-400-000	3,366.00
Total 192475:							3,366.00
192476							
08/06/2021	192476	ASTI SAWING INC	47800	07/25/2021	PW-SIDEWALK SAWING	100-30-53430-270-000	4,978.57
Total 192476:							4,978.57
192477							
08/06/2021	192477	BAR BUDDIES	07232021	07/23/2021	PD-BAR BUDDIES GRANT MON	100-20-43525-619	3,514.37
Total 192477:							3,514.37
192478							
08/06/2021	192478	BARABOO DISTRICT AM	CB 2021-2	08/01/2021	CITY- 2021 2ND HALF APPROP	100-10-52300-720-000	180,120.00
Total 192478:							180,120.00
192479							
08/06/2021	192479	BATZNER PEST CONTRO	3173739	07/16/2021	FD - MONTHLY BUIG CONTROL	100-21-51610-260-000	48.00
Total 192479:							48.00
192480							
08/06/2021	192480	BISCH, MICHAEL	060115	07/19/2021	ZOO - HAY BALES	100-52-55410-342-000	765.00
Total 192480:							765.00
192481							
08/06/2021	192481	BLU-MAE MARIE FOLK H	2020 REFUN	08/06/2021	TRE-REFUND 2020 ROOM TAXE	100-11-41210-000	440.10
08/06/2021	192481	BLU-MAE MARIE FOLK H	2020 REFUN	08/06/2021	TRE-REFUND 2020 ROOM TAXE	100-00-24510-000	1,026.91

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 2
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
08/06/2021	192481	BLU-MAE MARIE FOLK H	2020 REFUN	08/06/2021	TRE-REFUND 2020 ROOM TAXE	100-11-46190-000	38.39
08/06/2021	192481	BLU-MAE MARIE FOLK H	2021-Q1 RE	08/06/2021	TRE-REFUND Q1 ROOM TAXES	100-11-41210-000	129.80
08/06/2021	192481	BLU-MAE MARIE FOLK H	2021-Q1 RE	08/06/2021	TRE-REFUND Q1 ROOM TAXES	100-00-24510-000	302.88
08/06/2021	192481	BLU-MAE MARIE FOLK H	2021-Q1 RE	08/06/2021	TRE-REFUND Q1 ROOM TAXES	100-11-46190-000	11.32
Total 192481:							1,949.40
192482							
08/06/2021	192482	BOLDER SERVICES LLC	1382	07/23/2021	FD - UPDATED GAS LINE TO CO	430-21-51610-822-000	553.92
08/06/2021	192482	BOLDER SERVICES LLC	1383	07/23/2021	FD - ADD ADDITIONAL EXHAUS	430-21-51610-822-000	166.80
08/06/2021	192482	BOLDER SERVICES LLC	1384	07/23/2021	FD - CLEANED HEAT AND AC C	100-21-51610-260-000	455.00
08/06/2021	192482	BOLDER SERVICES LLC	1385	07/23/2021	FD - FILTER COVER FOR RTU	430-21-51610-822-000	82.79
Total 192482:							1,258.51
192483							
08/06/2021	192483	Bonham Farms, LLC	08042021	08/04/2021	PW-STRAW BALES FOR LANDS	100-31-53300-340-000	460.00
Total 192483:							460.00
192484							
08/06/2021	192484	Brant, Nina	822021-4	08/02/2021	REC-SUMMER THEATER INSTR	100-53-55300-215-160	315.00
Total 192484:							315.00
192485							
08/06/2021	192485	CANNON, PATRICK	2021-7B2	07/31/2021	CDA-JULY 2021 MANAGEMENT	100-15-56710-200-000	1,541.67
Total 192485:							1,541.67
192486							
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	MAYOR-101 S BLVD PHONE	100-10-51410-220-000	15.63
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	FINANCE-101 S BLVD PHONE	100-11-51500-220-000	31.27
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	POLICE-101 S BLVD PHONE	100-20-52110-220-000	265.79
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	FIRE-101 SOUTH BLVD PHONE	100-21-52200-220-000	54.72
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	BLDG INSP-101 S BLVD PHONE	100-22-52400-220-000	11.73
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	PUBLIC WORKS-101 S BLVD PH	100-31-53230-220-000	54.72
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	PARKS-101 S BLVD PHONE	100-52-55200-220-000	39.09
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	ATTORNEY-101 S BLVD PHONE	100-13-51300-220-000	15.63
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	PS/ADMIN BLDG-101 S BLVD	100-11-51640-220-000	120.93
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	ENGINEER-101 S BLVD PHONE	100-30-53100-220-000	31.27
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	RECREATION-101 S BLVD PHO	100-53-55300-220-000	19.54
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	ADMIN-101 S BLVD PHONE	100-14-51400-220-000	23.46
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	FIRE -101 S BLVD PHONE	100-21-51610-220-000	11.05
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	CDA-101 S BLVD PHONE	100-00-15980-000	39.09
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	WATER-101 S BLVD PHONE	100-00-15640-000	35.18
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	SEWER-101 S BLVD PHONE	100-00-15610-000	50.81
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	AMBULANCE-NETWORK PHON	100-00-15620-000	43.00
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	ASSESSOR-101 S BLVD PHONE	100-11-51530-220-000	11.73
08/06/2021	192486	CENTURYLINK	301217856-0	07/17/2021	TREASURER-101 S BLVD PHON	100-11-51520-220-000	23.45
08/06/2021	192486	CENTURYLINK	301217859-0	07/17/2021	CC-PHONE	100-52-55130-220-000	92.50
08/06/2021	192486	CENTURYLINK	301217859-0	07/17/2021	ZOO-PHONE	100-52-55410-220-000	13.67
08/06/2021	192486	CENTURYLINK	301217859-0	07/17/2021	POOL-PHONE	100-53-55420-220-000	65.15
08/06/2021	192486	CENTURYLINK	301300963-0	07/17/2021	AIR-JULY 2021 PHONE	630-35-53510-220-000	63.71

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 3
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 192486:							1,133.12
192487							
08/06/2021	192487	CINTAS CORPORATION	4091092621	07/27/2021	PW-SCRAPER MATS; GRAY MA	100-31-53270-340-000	72.82
08/06/2021	192487	CINTAS CORPORATION	4091092692	07/27/2021	CITY-MATS	100-11-51640-260-000	20.50
08/06/2021	192487	CINTAS CORPORATION	4091236248	07/28/2021	FD - RUGS	100-21-51610-260-000	57.20
08/06/2021	192487	CINTAS CORPORATION	4091806997	08/03/2021	CITY-MATS	100-11-51640-260-000	20.50
08/06/2021	192487	CINTAS CORPORATION	4091807133	08/03/2021	PW-SHOP MATS, MOPS, UNIFO	100-31-53270-340-000	157.82
Total 192487:							328.84
192488							
08/06/2021	192488	CITY OF PORTAGE	202100552	08/02/2021	ROW-BUCKET TRUCK RENTAL	100-52-53370-530-000	1,074.24
Total 192488:							1,074.24
192489							
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 AUDIT	100-11-51510-215-000	2,000.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 FINANCIAL STAT	100-11-51510-215-000	3,500.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	360-11-51510-215-000	750.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	370-11-51510-215-000	750.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	380-11-51510-215-000	750.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	309-11-51510-215-000	750.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	310-11-51510-215-000	750.00
08/06/2021	192489	CLIFTONLARSONALLEN	2959591	07/28/2021	FIN-CITY 2020 TIF COMPILATIO	311-11-51510-215-000	750.00
Total 192489:							10,000.00
192490							
08/06/2021	192490	COMPLIANCE SERVICES	39796	07/18/2021	ADMIN-DRUG TEST: D SMITH; G	100-14-51430-217-000	361.00
Total 192490:							361.00
192491							
08/06/2021	192491	COREY OIL LTD	345384	07/27/2021	PW-265 GAL ULS DYED DIESEL	100-31-53270-348-000	784.14
08/06/2021	192491	COREY OIL LTD	345385	07/27/2021	CITY-FUEL FOR EMERG GENER	100-11-51640-260-000	97.65
Total 192491:							881.79
192492							
08/06/2021	192492	D.L. GASSER CONSTRU	5000024659	07/30/2021	PW-121.070 TON HOT MIX	100-31-53300-379-000	570.11
Total 192492:							570.11
192493							
08/06/2021	192493	FASTENAL COMPANY	WIBAR22917	07/14/2021	PW-GLOVES	100-31-53230-319-000	19.88
08/06/2021	192493	FASTENAL COMPANY	WIBAR22917	07/14/2021	PW-SAW BLADES	100-31-53230-340-000	30.11
08/06/2021	192493	FASTENAL COMPANY	WIBAR22917	07/14/2021	PW-SHOP SUPPLIES	100-31-53240-350-000	72.33
08/06/2021	192493	FASTENAL COMPANY	WIBAR22928	07/19/2021	PW-NUTS/BOLTS	100-31-53240-350-000	102.29
Total 192493:							224.61
192494							
08/06/2021	192494	FROSCH, DEB	15198	07/14/2021	POOL-SWIM LESSONS REFUN	100-53-46750-220	60.00

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 4
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 192494:							60.00
192495							
08/06/2021	192495	HARTJE TIRE & SERVICE	40-85841	07/17/2021	PW-DSMT/MT; TRUCK VALVE ST	100-31-53240-341-000	246.00
08/06/2021	192495	HARTJE TIRE & SERVICE	40-85893	07/20/2021	PW-TIRES DISMT/MT	100-31-53240-341-000	1,287.40
08/06/2021	192495	HARTJE TIRE & SERVICE	CR-3150763	07/21/2021	PW-(2) PREMIUM/MAJOR RADIA	100-31-53240-341-000	70.00-
Total 192495:							1,463.40
192496							
08/06/2021	192496	HECHT, JOSH	HECHT-0820	08/04/2021	FD - REIMBURSE FIRE INVESTI	100-21-52200-320-000	561.00
Total 192496:							561.00
192497							
08/06/2021	192497	HILLS GALLERY & GIFTS	030521	03/05/2021	FD - RETIRMENT FRAMING GIF	100-21-52200-390-000	207.33
Total 192497:							207.33
192498							
08/06/2021	192498	HOHLS FARM SUPPLY IN	83754	07/20/2021	PK-GRASS SEED	100-52-55200-377-000	44.75
Total 192498:							44.75
192499							
08/06/2021	192499	JAMES, KATHERINE	822021-1	08/02/2021	REC-THEATER INSTRUCTOR	100-53-55300-215-160	315.00
Total 192499:							315.00
192500							
08/06/2021	192500	JEFFERSON FIRE & SAF	131634	07/30/2021	FD - HELMET TRAPEZOIDS	100-21-52200-346-000	115.25
08/06/2021	192500	JEFFERSON FIRE & SAF	131744	08/03/2021	FD - STRUCTURE FIRE HELMET	100-21-52200-346-000	2,360.00
Total 192500:							2,475.25
192501							
08/06/2021	192501	JOHN DEERE FINANCIAL	1111-14808-0	07/25/2021	AIR-FASTENERS, NOTS & BOLT	630-35-53510-350-000	39.71
08/06/2021	192501	JOHN DEERE FINANCIAL	1111-14808-0	07/25/2021	AIR-PARTS FOR FERRIS	630-35-53510-250-000	213.98
08/06/2021	192501	JOHN DEERE FINANCIAL	1111-14808-0	07/25/2021	AIR-FUEL	630-35-53510-348-000	620.73
08/06/2021	192501	JOHN DEERE FINANCIAL	70107-27469	07/20/2021	PK-MOWER GREASE & BLADES	100-52-55200-250-000	58.10
08/06/2021	192501	JOHN DEERE FINANCIAL	70107-27469	07/20/2021	PK-SCAG TRACTOR PARTS	100-52-55200-250-000	172.81
Total 192501:							1,105.33
192502							
08/06/2021	192502	KERN, BARBARA	14945	07/13/2021	POOL-REFUND AEROBICS CLA	100-53-46750-231	25.00
Total 192502:							25.00
192503							
08/06/2021	192503	KIEFER AQUATICS	INV0010612	05/17/2021	PKS - POOL UNIFORMS	100-53-55420-346-000	592.00
08/06/2021	192503	KIEFER AQUATICS	INV00110338	08/03/2021	POOL-LIFEGUARD UMBRELLA	100-53-55420-340-000	196.00
Total 192503:							788.00

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 5
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
192504							
08/06/2021	192504	KUEHL, RACHEL	14892	07/23/2021	REC-REFUND (2) SHOWTIME T	100-53-46751-160	110.00
Total 192504:							110.00
192505							
08/06/2021	192505	LANDS END BUSINESS O	SIN9360725	07/23/2021	CC-STAFF SHIRTS	100-52-55130-346-000	49.90
08/06/2021	192505	LANDS END BUSINESS O	SIN9360725	07/23/2021	REC-STAFF SHIRTS	100-53-55300-346-000	208.44
Total 192505:							258.34
192506							
08/06/2021	192506	LANDSCAPE TECHNIQU	24593	07/27/2021	PK-PARK SIGN PLANTINGS	100-52-55200-280-000	172.74
08/06/2021	192506	LANDSCAPE TECHNIQU	24593	07/27/2021	PK-TREE REPLACEMENTS	100-52-55200-377-000	164.78
Total 192506:							337.52
192507							
08/06/2021	192507	LODI VETERINARY HOSP	117660-8120	08/01/2021	ZOO- OPOSSUM FECAL	100-52-55410-211-000	17.00
08/06/2021	192507	LODI VETERINARY HOSP	117660-8120	08/01/2021	ZOO-FOX EXAM	100-52-55410-211-000	132.35
08/06/2021	192507	LODI VETERINARY HOSP	117660-8120	08/01/2021	ZOO-GOAT MEDS	100-52-55410-211-000	79.70
Total 192507:							229.05
192508							
08/06/2021	192508	MCFARLANES INC	589777	07/30/2021	ZOO-LLAMA FEED	100-52-55410-342-000	32.99
Total 192508:							32.99
192509							
08/06/2021	192509	METCO	194038	07/22/2021	AIR-AV GAS PUMP TEST AND S	630-35-53510-251-000	241.00
Total 192509:							241.00
192510							
08/06/2021	192510	MIDWEST POOL SUPPLY	94063	07/16/2021	POOL-SULPHURIC ACID	100-53-55420-345-000	330.00
08/06/2021	192510	MIDWEST POOL SUPPLY	94129	07/15/2021	POOL-CHLORINE	100-53-55420-345-000	585.00
08/06/2021	192510	MIDWEST POOL SUPPLY	94397	07/22/2021	POOL-ADA CHAIR LIFT BATTERI	100-53-55420-280-000	325.99
Total 192510:							1,240.99
192511							
08/06/2021	192511	MITCHELL, DAVID	210147	07/23/2021	BI-PERMIT REFUND-PARKLAND	250-52-46842-000	445.90
Total 192511:							445.90
192512							
08/06/2021	192512	NAPA AUTO PARTS	422246	07/30/2021	PS/ADMIN-V-BELT FOR BUILDIN	100-11-51640-350-000	23.60
08/06/2021	192512	NAPA AUTO PARTS	422338	07/30/2021	FD - WIPER BLADES LADDER 1	100-21-52200-350-000	51.45
08/06/2021	192512	NAPA AUTO PARTS	422419	08/02/2021	PS/ADMIN-V-BELT FOR MAU-2 B	100-11-51640-350-000	48.38
Total 192512:							123.43
192513							
08/06/2021	192513	NORTHLAND DOOR SYS	134947	06/22/2021	PW-BRIAR ST GARAGE REPLA	100-31-51630-260-000	476.00
08/06/2021	192513	NORTHLAND DOOR SYS	135195	08/04/2021	FD - REPAIR DOOR #7 ROLLER	100-21-51610-260-000	95.00

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 6
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 192513:							571.00
192514							
08/06/2021	192514	OREILLY AUTO PARTS/FI	2366-106812	07/14/2021	PW-#19 BRAKE CHAMBERS	100-31-53240-350-000	140.00
08/06/2021	192514	OREILLY AUTO PARTS/FI	2366-107712	07/22/2021	PW-FIRE DEPT CAR #1 BRAKE	100-31-53240-350-000	471.50
08/06/2021	192514	OREILLY AUTO PARTS/FI	2366-419969	02/19/2021	PW-INVOICE 2366-491969 PAID	100-31-53240-350-000	12.98-
08/06/2021	192514	OREILLY AUTO PARTS/FI	2366-495634	03/29/2021	PW-SPARK PLUG WO 46032920	100-31-53240-350-000	25.44
08/06/2021	192514	OREILLY AUTO PARTS/FI	2366-495649	03/29/2021	PW-IGNITION COIL WO 4603292	100-31-53240-350-000	408.24
Total 192514:							1,032.20
192515							
08/06/2021	192515	RAWSON, SCOTT	822021-2	08/02/2021	REC-THEATER INSTRUCTOR	100-53-55300-215-160	315.00
Total 192515:							315.00
192516							
08/06/2021	192516	REEDSBURG UTILITY CO	26578-07202	07/20/2021	CITY-AUG 2021 INTERNET	100-10-51450-250-000	337.55
Total 192516:							337.55
192517							
08/06/2021	192517	REINDERS INC.	2285676-00	07/30/2021	PK-HERBICIDE	100-52-55200-345-000	116.50
Total 192517:							116.50
192518							
08/06/2021	192518	REINDERS-PETRULIS, G	822021-3	08/02/2021	REC-THEATER INSTRUCTOR	100-53-55300-215-160	315.00
Total 192518:							315.00
192519							
08/06/2021	192519	RELX INC. DBA LEXISNE	3093381794	07/31/2021	ATTY-JULY 2021 SUBSCRIPTIO	100-13-51300-320-000	175.00
Total 192519:							175.00
192520							
08/06/2021	192520	SAUK COUNTY SHERIFF	IN202100892	07/08/2021	PD- ERT ANNUAL EQUIP EXPEN	100-20-52110-392-400	1,500.00
Total 192520:							1,500.00
192521							
08/06/2021	192521	SUPREME AWARDS	050015	08/03/2021	FD - NAME PLATES AND NAME	100-21-52200-340-000	98.40
Total 192521:							98.40
192522							
08/06/2021	192522	TASC	IN2072628	07/17/2021	FIN-SEPT FSA ADMIN FEES	100-11-51500-136-000	5.31
08/06/2021	192522	TASC	IN2072628	07/17/2021	CLK-SEPT FSA ADMIN FEES	100-11-51420-136-000	5.31
08/06/2021	192522	TASC	IN2072628	07/17/2021	PD-SEPT FSA ADMIN FEES	100-20-52110-136-000	31.86
08/06/2021	192522	TASC	IN2072628	07/17/2021	PD-SEPT FSA ADMIN FEES	100-20-52120-136-000	5.31
08/06/2021	192522	TASC	IN2072628	07/17/2021	PW-SEPT FSA ADMIN FEES	100-31-53230-136-000	31.86
08/06/2021	192522	TASC	IN2072628	07/17/2021	ADMIN-SEPT FSA ADMIN FEES	100-14-51400-136-000	5.31
08/06/2021	192522	TASC	IN2072628	07/17/2021	ENG-SEPT FSA ADMIN FEES	100-30-53100-136-000	5.31
08/06/2021	192522	TASC	IN2072628	07/17/2021	PK-SEPT FSA ADMIN FEES	100-52-55200-136-000	15.93

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 7
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
08/06/2021	192522	TASC	IN2072628	07/17/2021	LIB-SEPT FSA ADMIN FEES	100-51-55110-136-000	21.24
08/06/2021	192522	TASC	IN2072628	07/17/2021	SEW-SEPT FSA ADMIN FEES	100-00-15610-000	1.33
08/06/2021	192522	TASC	IN2072628	07/17/2021	WAT-SEPT FSA ADMIN FEES	100-00-15640-000	14.60
Total 192522:							143.37
192523							
08/06/2021	192523	TERRYTOWN PLUMBING	155645	07/30/2021	POOL-PLUMBING VALVE REPAI	100-53-55420-250-000	1,520.02
08/06/2021	192523	TERRYTOWN PLUMBING	156524	07/30/2021	PK-DRINKING FOUNTAIN PART	100-52-55200-350-000	10.84
Total 192523:							1,530.86
192524							
08/06/2021	192524	THE SHOE BOX	80056	07/18/2021	PW-BOOTS DAVE SMITH	100-31-53230-319-000	150.00
Total 192524:							150.00
192525							
08/06/2021	192525	THOMPSON, ANDREW	ALLSTATE P	08/04/2021	FD - LIGHTS AND CONVERSION	100-21-52200-350-000	112.94
Total 192525:							112.94
192526							
08/06/2021	192526	Truck Country of WI Inc	X201711365	07/08/2021	PW-SWITCH BATTERY CUTOFF	100-31-53240-350-000	630.24
Total 192526:							630.24
192527							
08/06/2021	192527	TYLER TECHNOLOGIES I	060-112481	08/05/2021	FIN-2021 REVALUATION-JULY I	100-11-51530-215-000	8,944.45
08/06/2021	192527	TYLER TECHNOLOGIES I	060-112487	07/09/2021	FIN-2021 ASSESSMENT SERVIC	100-11-51530-215-000	3,210.80
Total 192527:							12,155.25
192528							
08/06/2021	192528	UW VETERINARY CARE	193895-0729	07/29/2021	ZOO-TORTOISE CARE 6/24	100-52-55410-211-000	143.65
08/06/2021	192528	UW VETERINARY CARE	193895-0729	07/29/2021	ZOO-SVEN CARE 7/28/21	100-52-55410-211-000	450.60
Total 192528:							594.25
192529							
08/06/2021	192529	VILLAGE OF WEST BARA	APR,MAY,JU	07/19/2021	PW-2ND QTR HWY 12 BRIDGE L	240-31-53420-222-000	229.88
Total 192529:							229.88
192530							
08/06/2021	192530	VONBRIESEN & ROPER	362414	07/16/2021	ATTY-DEVELOPMENT AGREEM	312-10-56600-215-000	518.00
Total 192530:							518.00
192531							
08/06/2021	192531	WALDSCHMIDT & SONS	59158	07/22/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	484.44
Total 192531:							484.44
192532							
08/06/2021	192532	WALMART	613594-0724	07/24/2021	POOL-ICE, FLY SWATTER & ST	100-53-55420-340-000	22.88

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 8
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
08/06/2021	192532	WALMART	613594-0724	07/24/2021	POOL-SUPPLIES	100-53-55420-340-000	11.28
08/06/2021	192532	WALMART	613594-0724	07/24/2021	ZOO-SUPPLIES	100-52-55410-340-000	25.18
08/06/2021	192532	WALMART	613594-0724	07/24/2021	REC-MINI CAMP SUPPLIES	100-53-55300-340-075	53.68
08/06/2021	192532	WALMART	613594-0724	07/24/2021	POOL-RETURN CREDIT	100-53-55420-340-000	2.00-
Total 192532:							111.02
192533							
08/06/2021	192533	WARMING, ALLISON	4240313	07/12/2021	REC-REIMBURSE LIFEGUARD	100-53-55420-320-000	80.00
Total 192533:							80.00
192534							
08/06/2021	192534	WEYH, DAVID	434358	07/30/2021	PW-SEW NEW FLAGS	100-31-53270-260-000	100.00
Total 192534:							100.00
192535							
08/06/2021	192535	WI DNR	370-0000021	07/21/2021	FD - HARD HAT HELMET	100-21-52200-346-000	37.24
08/06/2021	192535	WI DNR	370-0000021	07/21/2021	FD - FOAM SYSTEM FOR B-2	100-21-52200-340-000	277.56
Total 192535:							314.80
192536							
08/06/2021	192536	Wis Dept of Financial Instit	091121	07/26/2021	CLK-ATKINSON NOTARY RENE	100-11-51420-520-000	20.00
Total 192536:							20.00
192537							
08/06/2021	192537	WISCONSIN PARKS & R	2535	07/27/2021	PK-JOB POSTING-REC SUPERV	100-53-55300-320-000	75.00
Total 192537:							75.00
192538							
08/06/2021	192538	WISCONSIN SURPLUS O	210803-8693	08/03/2021	PW-1/2 BUCKET TRUCK 2009 F	100-31-53240-810-000	12,598.82
08/06/2021	192538	WISCONSIN SURPLUS O	210803-8693	08/03/2021	PK-1/2 BUCKET TRUCK 2009 FO	100-52-56110-814-000	12,598.83
Total 192538:							25,197.65
7002497							
08/06/2021	7002497	MACQUEEN EQUIPMENT	W04460	07/15/2021	PW-PELICAN REPAIR BROOM I	950-36-81000-250-000	938.31
Total 7002497:							938.31
7002498							
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	015803-0729	07/29/2021	PW-TRAFFIC LIGHTS	100-31-53300-222-000	178.94
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	281633-0729	07/29/2021	PW-UNMETERED STREETLIGH	240-31-53420-222-000	8,305.56
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	761834-0629	06/29/2021	LIB - EAST GAS/HEAT	851-51-55110-223-000	31.30
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	761834-0629	06/29/2021	LIB - EAST ELECTRICITY	851-51-55110-222-000	46.59
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	761834-0729	07/29/2021	LIB - EAST ELECTRIC	851-51-55110-222-000	30.96
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	761834-0729	07/29/2021	LIB - EAST GAS/HEAT	851-51-55110-223-000	28.76
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	8036644215-	07/29/2021	FD - STATION 2 HEAT	100-21-51620-223-000	17.65
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	8036644215-	07/29/2021	FD - STATION 2 ELECTRIC	100-21-51620-222-000	272.16
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	908384-0729	07/29/2021	PW-POTTER & BRIAR ELECTRI	100-31-51630-222-000	91.37
08/06/2021	7002498	ALLIANT ENERGY-ONLIN	908384-0729	07/29/2021	PW-BRIAR GAS	100-31-51630-223-000	16.68

CITY OF BARABOO

Check Register - General
Check Issue Dates: 8/6/2021 - 8/6/2021Page: 9
Aug 06, 2021 10:25AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 7002498:							9,019.97
7002499							
08/06/2021	7002499	CAPITAL NEWSPAPERS	59762	07/01/2021	CLK-JUNE 8 COUNCIL MINUTES	100-10-51100-210-000	10.95
08/06/2021	7002499	CAPITAL NEWSPAPERS	60427	07/12/2021	PLAN-CONDITIONAL USE-ZERO	100-14-56300-210-000	20.48
08/06/2021	7002499	CAPITAL NEWSPAPERS	61301	07/13/2021	CLK-OPEN BOOK NOTICE 2021	100-11-51530-210-000	12.12
08/06/2021	7002499	CAPITAL NEWSPAPERS	62225	07/20/2021	CLK- ORD 2575	100-10-51100-210-000	9.78
08/06/2021	7002499	CAPITAL NEWSPAPERS	62550	07/23/2021	CLK-BOR AGENDA 8/27/21	100-11-51530-210-000	20.31
Total 7002499:							73.64
7002500							
08/06/2021	7002500	CROELL REDI-MIX INC	507530	03/29/2021	PW-CONCRETE BLOCKS	100-31-53650-340-000	920.00
Total 7002500:							920.00
7002501							
08/06/2021	7002501	ISTATE TRUCK CENTER	C271069329:	07/20/2021	PW-#49 STROBE	950-36-81000-350-000	130.92
08/06/2021	7002501	ISTATE TRUCK CENTER	C271069555:	07/23/2021	PW-CLAMP, MUFFLER INLET, A	100-31-53240-350-000	481.03
Total 7002501:							611.95
7002502							
08/06/2021	7002502	MENARDS - BARABOO	69198-31900	07/13/2021	PK-SUPPLIES & SUNSCREEN	100-52-55200-340-000	23.33
08/06/2021	7002502	MENARDS - BARABOO	69226-31900	07/13/2021	ZOO-ANIMAL FEED	100-52-55410-342-000	103.96
08/06/2021	7002502	MENARDS - BARABOO	69264-31900	07/14/2021	CC-GYPSUM BOARD	100-52-55130-350-000	22.62
08/06/2021	7002502	MENARDS - BARABOO	69581-31900	07/19/2021	PS/ADMIN-BATTERIES FOR GE	100-11-51640-350-000	6.54
08/06/2021	7002502	MENARDS - BARABOO	69609-31900	07/19/2021	PS/ADMIN- THINNER, GOO GO	100-11-51640-350-000	12.18
08/06/2021	7002502	MENARDS - BARABOO	69665-31900	07/20/2021	PK-DRILLBITS & FUSE	100-52-55200-340-000	28.92
08/06/2021	7002502	MENARDS - BARABOO	69964-31900	07/24/2021	ZOO-FOOD	100-52-55410-342-000	19.32
08/06/2021	7002502	MENARDS - BARABOO	69964-31900	07/24/2021	ZOO-FAN, HOSE, FAUCET	100-52-55410-340-000	61.92
08/06/2021	7002502	MENARDS - BARABOO	70157-31900	07/27/2021	PK-RESTROOM REPAIR SUPPLI	100-52-55200-350-000	65.70
08/06/2021	7002502	MENARDS - BARABOO	70161-31900	07/27/2021	PK-PLUNGER RETURN	100-52-55200-340-000	17.82-
08/06/2021	7002502	MENARDS - BARABOO	70163-31900	07/27/2021	PK-PLUNGERS	100-52-55200-340-000	14.90
08/06/2021	7002502	MENARDS - BARABOO	70229-31900	07/28/2021	PK-CRACK FILLER	100-52-55200-350-000	15.70
08/06/2021	7002502	MENARDS - BARABOO	70239-31900	07/28/2021	ZOO-SUPPLIES	100-52-55410-340-000	97.86
08/06/2021	7002502	MENARDS - BARABOO	70387-31900	07/30/2021	ZOO-EXHIBIT REPAIRS	100-52-55410-350-000	15.51
Total 7002502:							470.64
7002503							
08/06/2021	7002503	PAUL CONWAY SHIELDS	0478194	07/28/2021	FD - TWO HELMET FRONTS NO	100-21-52200-346-000	79.80
Total 7002503:							79.80
Grand Totals:							288,667.02

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

CITY OF BARABOO

Check Register - Utility

Page: 1

Check Issue Dates: 7/22/2021 - 7/30/2021

Jul 30, 2021 11:33AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
17290						
07/22/2021	BADGER GRAPHIC SYSTEMS	U2072875	07/18/2021	UTIL-LASER BILLS (31,800)	240-36-84000-310-000	171.21
07/22/2021	BADGER GRAPHIC SYSTEMS	U2072875	07/18/2021	UTIL-LASER BILLS (31,800)	950-36-84000-310-000	513.64
07/22/2021	BADGER GRAPHIC SYSTEMS	U2072875	07/18/2021	UTIL-LASER BILLS (31,800)	960-36-85100-310-000	513.64
07/22/2021	BADGER GRAPHIC SYSTEMS	U2072875	07/18/2021	UTIL-LASER BILLS (31,800)	970-37-90300-310-000	513.64
07/22/2021	BADGER GRAPHIC SYSTEMS	U2073538	07/19/2021	UTIL-PAST DUES (9675)+DISCONN	240-36-84000-310-000	93.87
07/22/2021	BADGER GRAPHIC SYSTEMS	U2073538	07/19/2021	UTIL-PAST DUES (9675)+DISCONN	950-36-84000-310-000	281.66
07/22/2021	BADGER GRAPHIC SYSTEMS	U2073538	07/19/2021	UTIL-PAST DUES (9675)+DISCONN	960-36-85100-310-000	281.66
07/22/2021	BADGER GRAPHIC SYSTEMS	U2073538	07/19/2021	UTIL-PAST DUES (9675)+DISCONN	970-37-90300-310-000	281.66
Total 17290:						2,650.98
17291						
07/22/2021	US POSTAL SERVICE	U7/2021	07/22/2021	UTIL-PAST DUES-QTR #2, 2021	240-36-84000-343-000	59.82
07/22/2021	US POSTAL SERVICE	U7/2021	07/22/2021	UTIL-PAST DUES-QTR #2, 2021	950-36-84000-343-000	239.14
07/22/2021	US POSTAL SERVICE	U7/2021	07/22/2021	UTIL-PAST DUES-QTR #2, 2021	960-36-85100-343-000	179.47
07/22/2021	US POSTAL SERVICE	U7/2021	07/22/2021	UTIL-PAST DUES-QTR #2, 2021	970-37-90300-343-000	179.47
Total 17291:						657.90
17292						
07/30/2021	ALL FLAGS LLC	S988711	07/19/2021	SEWER-FLAGS 4' X 6' (2)	960-36-83400-260-000	56.01
Total 17292:						56.01
17293						
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-MANCHESTER SLUDGE	960-36-82710-222-000	15.65
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-8TH ST GRINDER PUMP	960-36-83200-222-000	19.57
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-WEST GARAGE	960-36-82100-222-000	16.51
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-MANCHESTER CONTROL	960-36-82710-222-000	612.97
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-MANCHESTER CONTROL	960-36-82100-222-000	8,162.19
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-POTTER ST LIFTSTATION	960-36-83200-222-000	33.39
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-HEADWORKS BLDG	960-36-82200-222-000	16.51
07/30/2021	ALLIANT ENERGY	S608212JUL	07/12/2021	SEWER-ST RD 33 LIFTSTATION	960-36-83200-222-000	80.29
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-MINE RD TOWER	970-37-66500-222-000	122.45
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 6-SAUK AVE	970-37-62300-222-000	2,427.94
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 6-SAUK AVE	970-37-66500-223-000	15.65
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-EAST ST TOWER	970-37-66500-222-000	42.79
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-BARNHART TOWER@COMM	970-37-66500-222-000	24.40
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 7-801 GALL RD	970-37-62300-222-000	1,980.71
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 7-801 GALL RD	970-37-66500-223-000	16.12
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 4-7TH ST	970-37-62300-222-000	1,863.06
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 4-7TH ST	970-37-66500-223-000	18.01
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 8-721 2ND AVE	970-37-62300-222-000	2,328.09
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 8-721 2ND AVE	970-37-66500-223-000	15.65
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-MOORE ST TOWER	970-37-66500-222-000	35.66
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-OAK ST HI-LIFT STATION	970-37-62300-222-000	703.10
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-OAK ST HI-LIFT STATION	970-37-66500-223-000	24.51
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-BIRCH ST TOWER-RADIO BLD	970-37-66500-222-000	30.70
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-COMM AVE BOOSTER STATIO	970-37-62300-222-000	245.04
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-COMM AVE BOOSTER STATIO	970-37-66500-223-000	34.97
07/30/2021	ALLIANT ENERGY	W082330JUL	07/21/2021	WATER-WELL NO. 2-HILL ST	970-37-62300-222-000	751.32
Total 17293:						19,637.25

CITY OF BARABOO

Check Register - Utility
Check Issue Dates: 7/22/2021 - 7/30/2021

Page: 2
Jul 30, 2021 11:33AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
17294						
07/30/2021	BARABOO NEWS REPUBLIC	U190-001701	07/13/2021	UTIL-1 YR SUBSCRIPTION	970-37-92100-320-000	165.75
07/30/2021	BARABOO NEWS REPUBLIC	U190-001701	07/13/2021	UTIL-1 YR SUBSCRIPTION	960-36-85100-320-000	165.74
Total 17294:						331.49
17295						
07/30/2021	CARDMEMBER SERVICE	U07142021	07/14/2021	WATER-DNR SAMPLE MAILING	970-37-64300-343-000	108.60
07/30/2021	CARDMEMBER SERVICE	U07142021	07/14/2021	SE-SILO AIR SWEEP ASMBLY-CONTR	960-36-83300-250-000	1,581.37
07/30/2021	CARDMEMBER SERVICE	U07142021	07/14/2021	SE-LIME SILO PRESSURE REGULATO	960-36-83300-250-000	98.69
07/30/2021	CARDMEMBER SERVICE	U07142021	07/14/2021	SE-LIME SILO TIMER CONTROLLER-E	960-36-83300-250-000	46.00
Total 17295:						1,834.66
17296						
07/30/2021	CENTURYLINK	S301299619	07/17/2021	SEWER-PHONE-ACCT 301299619	960-36-85100-220-000	30.04
07/30/2021	CENTURYLINK	W301217586	07/17/2021	WATER-PHONE-ACCT 301217861	970-37-66500-220-000	7.51
07/30/2021	CENTURYLINK	W301217586	07/17/2021	WATER-PHONE-ACCT 301217861	970-37-92100-220-000	7.51
Total 17296:						45.06
17297						
07/30/2021	CINTAS CORPORATION	S408920007	07/07/2021	SEWER-TOWELS-SOLD TO #12710570	960-36-85600-390-000	9.85
07/30/2021	CINTAS CORPORATION	S409043523	07/20/2021	SEWER-TOWELS-SOLD TO #12710570	960-36-85600-390-000	9.85
07/30/2021	CINTAS CORPORATION	W408920001	07/07/2021	WATER-TOWELS-SOLD TO #12710608	970-37-66500-340-000	10.76
07/30/2021	CINTAS CORPORATION	W409043536	07/20/2021	WATER-TOWELS-SOLD TO #12710608	970-37-66500-340-000	10.76
Total 17297:						41.22
17298						
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-QTR #2, 2021 CSC BLDG EXP	240-36-84000-530-000	310.74
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-QTR #2, 2021 CSC BLDG EXP	950-36-84000-530-000	388.43
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-QTR #2, 2021 CSC BLDG EXP	960-36-85100-226-000	26.84
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-QTR #2, 2021 CSC BLDG EXP	960-36-85100-260-000	361.59
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-QTR #2, 2021 CSC BLDG EXP	970-37-92100-260-000	2,019.82
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-TASC FEES: MAY-JUNE 2021	960-36-85000-136-000	2.66
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-TASC FEES: MAY-JUNE 2021	970-37-66200-136-000	15.93
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-TASC FEES: MAY-JUNE 2021	970-37-92000-136-000	7.96
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-PHONE-QTR #2, 2021	960-36-85100-220-000	71.09
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-PHONE-QTR #2, 2021	970-37-66500-220-000	72.55
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-PHONE-QTR #2, 2021	970-37-92100-220-000	72.55
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-CELL PHONE-QTR #2, 2021	960-36-85100-220-000	.50
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-CELL PHONE-QTR #2, 2021	970-37-92100-220-000	.50
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-COPIES-QTR #2, 2021	240-36-84000-310-000	.09
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-COPIES-QTR #2, 2021	950-36-84000-310-000	.27
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-COPIES-QTR #2, 2021	960-36-85100-310-000	.27
07/30/2021	CITY OF BARABOO	U12219	06/30/2021	UTIL-COPIES-QTR #2, 2021	970-37-90300-310-000	.27
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	UTIL-CASELLE SOFTWARE SUPPORT-	240-36-84000-250-000	737.90
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	UTIL-CASELLE SOFTWARE SUPPORT-	950-36-84000-250-000	2,213.71
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	UTIL-CASELLE SOFTWARE SUPPORT-	960-36-85100-250-000	2,213.71
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	UTIL-CASELLE SOFTWARE SUPPORT-	970-37-93200-250-000	2,903.71
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	WATER-W/C+LIAB INSUR-2021	970-37-92500-510-000	16,632.96
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	WATER-AUTO INSUR-2021	970-37-66200-510-000	1,005.17
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	WATER-PROPERTY INSUR-2021	970-37-92400-510-000	5,435.85
07/30/2021	CITY OF BARABOO	U12220	07/20/2021	SEWER-INSURANCES-2021	960-36-85300-510-000	21,678.10

CITY OF BARABOO

Check Register - Utility
Check Issue Dates: 7/22/2021 - 7/30/2021

Page: 3
Jul 30, 2021 11:33AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 17298:						56,173.17
17299						
07/30/2021	CITY OF BARABOO-STORMWAT	ST/SLJUL20	07/30/2021	STORMWATER-JULY 2021 RECEIPTS	999-00-10005-000	155,610.75
07/30/2021	CITY OF BARABOO-STORMWAT	ST/SLJUL20	07/30/2021	STORMWATER-JULY 2021 RECEIPTS	970-37-40419-001	2.79
07/30/2021	CITY OF BARABOO-STORMWAT	ST/SLJUL20	07/30/2021	STREET LIGHT-JULY 2021 RECEIPTS	999-00-10005-000	34,092.38
07/30/2021	CITY OF BARABOO-STORMWAT	ST/SLJUL20	07/30/2021	STREET LIGHT-JULY 2021 RECEIPTS	970-37-40419-001	.62
Total 17299:						189,706.54
17300						
07/30/2021	CORE & MAIN LP	W-P229127	07/14/2021	WATER-INVENTORY-ACCT 97801	970-96-10154-001	797.70
07/30/2021	CORE & MAIN LP	W-P229138	07/22/2021	WATER-INVENTORY-ACCT 97801	970-96-10154-001	2,723.40
07/30/2021	CORE & MAIN LP	W-P251713	07/16/2021	WATER-OAK ST HILIFT: 6" DI PIPE-2' I	970-37-67800-250-000	239.19
07/30/2021	CORE & MAIN LP	W-P280889	07/22/2021	WATER-INVENTORY-ACCT 97801	970-96-10154-001	3,025.00
07/30/2021	CORE & MAIN LP	W-P280921	07/22/2021	WATER-INVENTORY-ACCT 97801	970-96-10154-001	954.63
07/30/2021	CORE & MAIN LP	W-P282489	07/22/2021	WATER-INVENTORY-ACCT 97801	970-96-10154-001	190.00
Total 17300:						7,929.92
17301						
07/30/2021	CTW CORPORATION	W40150	07/22/2021	WA-6" METER TUBE/TRANSMITTER: O	970-37-67800-250-000	1,200.00
Total 17301:						1,200.00
17302						
07/30/2021	FASTENAL COMPANY	W-WIBAR22	07/02/2021	WA-BLUE MARKING PAINT #WIBAR00	970-37-66500-340-000	26.38
Total 17302:						26.38
17303						
07/30/2021	FIRST SUPPLY LLC MADISON	W12795103	07/12/2021	WATER-INVENTORY-CUST 5004019	970-96-10154-001	600.00
Total 17303:						600.00
17304						
07/30/2021	MAILBOXES PACK N SHIP OF B	S75010	07/13/2021	SEWER-MERCURY TEST SAMPLE	960-36-82700-217-000	17.80
Total 17304:						17.80
17305						
07/30/2021	MCFARLANES INC	W589615	07/16/2021	WA-GAS CAN/FUNNEL+SAW OIL-CUS	970-37-66500-340-000	40.47
Total 17305:						40.47
17306						
07/30/2021	MENARDS - BARABOO	S68803	07/07/2021	SE-REPAIR PARTS: LIME SILO-ACCT 3	960-36-83300-250-000	237.35
07/30/2021	MENARDS - BARABOO	S69350	07/15/2021	SE-REPAIR PARTS RETURNED: LIME	960-36-83300-250-000	45.57
07/30/2021	MENARDS - BARABOO	S69352	07/15/2021	SE-REPAIR PARTS: LIME SILO-ACCT 3	960-36-83300-250-000	39.91
07/30/2021	MENARDS - BARABOO	W69582	07/19/2021	WA-ACID/ALCOHOL: WELL CHLORINA	970-37-65200-250-000	8.27
07/30/2021	MENARDS - BARABOO	W70095	07/26/2021	WA-SERVICE FITTINGS-ACCT 3190028	970-37-67500-238-000	26.13
Total 17306:						266.09

CITY OF BARABOO

Check Register - Utility
Check Issue Dates: 7/22/2021 - 7/30/2021

Page: 4
Jul 30, 2021 11:33AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
17307						
07/30/2021	MID-STATE EQUIPMENT INC.	W-K09967	07/16/2021	WA-MOWER WHEEL/AXLE-ACCT CITB	970-37-93200-250-000	84.88
Total 17307:						84.88
17308						
07/30/2021	MORTON SAFETY	S212004	07/14/2021	SEWER-GAS MONITOR-CUST #1480	960-36-83400-250-000	725.00
Total 17308:						725.00
17309						
07/30/2021	NAPA AUTO PARTS	S420846	07/15/2021	SE-HOSE: LIME SILO-ACCT 1093	960-36-83300-250-000	32.76
07/30/2021	NAPA AUTO PARTS	W419996	07/07/2021	WA-LUBRICANTS: WELL #8 STANDBY	970-37-63300-250-000	10.86
Total 17309:						43.62
17310						
07/30/2021	NCL OF WISCONSIN INC	S456635	07/01/2021	SE-LAB SUPPLIES-ACCT 3595	960-36-82700-340-000	204.12
Total 17310:						204.12
17311						
07/30/2021	NORTHERN LAKE SERVICE INC	S403781	07/30/2021	SE-MERCURY TESTS-CLIENT 91530	960-36-82700-217-000	490.32
Total 17311:						490.32
17312						
07/30/2021	PETERSON, WADE D	U07/2021MI	07/27/2021	UTIL-JULY 2021 MILEAGE	960-36-85100-330-000	70.28
07/30/2021	PETERSON, WADE D	U07/2021MI	07/27/2021	UTIL-JULY 2021 MILEAGE	970-37-93000-330-000	70.28
Total 17312:						140.56
17313						
07/30/2021	SEWER DEPRECIATION FUND	S07/2021	07/30/2021	SEWER-2021 FUNDING	960-96-10126-001	10,000.00
Total 17313:						10,000.00
17314						
07/30/2021	SPRECHER PLUMBING INC	W11542	07/16/2021	WA-REPLACE LEAD SERVICE@520 5T	261-00-25640-000	3,300.00
07/30/2021	SPRECHER PLUMBING INC	W11542	07/16/2021	WA-REPLACE LEAD SERVICE@520 5T	970-96-10145-001	3,300.00
07/30/2021	SPRECHER PLUMBING INC	W11542	07/16/2021	WA-REPLACE LEAD SERVICE@520 5T	261-37-53700-238-000	3,300.00
07/30/2021	SPRECHER PLUMBING INC	W7142021	07/14/2021	WA-INVENTORY USED-PRIVATE LSL@	970-37-40415-001	38.43
Total 17314:						3,261.57
17315						
07/30/2021	TERRYTOWN PLUMBING INC	W156397	07/25/2021	WA-REPLACE LEAD SERVICE@314 7T	261-37-53700-238-000	2,452.37
07/30/2021	TERRYTOWN PLUMBING INC	W156397	07/25/2021	WA-REPLACE LEAD SERVICE@314 7T	970-96-10145-001	2,452.37
07/30/2021	TERRYTOWN PLUMBING INC	W156397	07/25/2021	WA-REPLACE LEAD SERVICE@314 7T	261-00-25640-000	2,452.37
Total 17315:						2,452.37
17316						
07/30/2021	US CELLULAR	U450355156	07/10/2021	UTIL-FINAL SCADA SERVICE@WELLS	970-37-63300-250-000	13.86
07/30/2021	US CELLULAR	U450355156	07/10/2021	UTIL-FINAL SCADA SERVICE@TOWER	970-37-67200-250-000	13.86
07/30/2021	US CELLULAR	U450355156	07/10/2021	UTIL-FINAL SCADA SERVICE@BOOST	970-37-67800-250-000	6.92

M = Manual Check, V = Void Check

CITY OF BARABOO

Check Register - Utility
Check Issue Dates: 7/22/2021 - 7/30/2021Page: 5
Jul 30, 2021 11:33AM

Check Issue Date	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
Total 17316:						34.64
Grand Totals:						298,652.02

FINANCE COMMITTEE APPROVAL:

(Chairman)

(Date)

CITY OF BARABOO

Check Register - General
Check Issue Dates: 7/30/2021 - 7/30/2021Page: 1
Jul 30, 2021 10:57AM

Check Issue Date	Check Number	Payee	Invoice Number	Invoice Date	Description	Invoice GL Account	Check Amount
1326							
07/30/2021	1326	PAGE PAYMENT SYSTEM	JUNE2021	07/01/2021	REC-JUN ONLINE PAYMENT PR	100-53-55300-270-000	309.47
Total 1326:							309.47
1327							
07/30/2021	1327	PAYMENT SERVICE NET	240171	07/02/2021	TRE-JUNE ONLINE PAYMENT P	100-11-51520-290-000	71.45
Total 1327:							71.45
1328							
07/30/2021	1328	WIS DEPT OF REVENUE	2NDQTR 202	07/28/2021	SALES & USE TAX - 2ND QTR. 2	100-00-24213-000	2,230.49
07/30/2021	1328	WIS DEPT OF REVENUE	2NDQTR 202	07/28/2021	SALES & USE TAX - 2ND QTR. 2	940-00-24213-000	284.14
Total 1328:							2,514.63
Grand Totals:							2,895.55

FINANCE COMMITTEE APPROVAL:

(Chairman)_____
(Date)

NBR – 2

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

Background: Due to the increased spread of the Delta variant of COVID-19, the CDC has updated its guidance and is now recommending all individuals wear a face covering while indoors in geographic areas with high or significant community spread, which as of the date of the adoption of this policy, includes the City of Baraboo.

Fiscal Note: (check one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted

Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the City's Employee COVID-19 Policy be amended as provided for in the attached Policy.

Offered by: Finance & Personnel Committee
Motion:
Second:

Approved: _____
Attest: _____

CITY OF BARABOO	<div>21 of 50</div> <div>POLICY TITLE: EMPLOYEE COVID-19 POLICY</div>	
TARGET AUDIENCE: City Employees	POLICY SOURCE: Administration Department	POLICY LOCATION: City Website, City Clerk
DATE APPROVED BY COUNCIL:	DATE AMENDED BY COUNCIL:	ATTORNEY REVIEW:

FACE COVERINGS

All City employees, including seasonal, temporary and paid-per-call employees (collectively “employees”), volunteers, elected and appointed officials, members of any City committee, commission or board, City contractors and vendors, and members of the public are required to properly wear face coverings while in City buildings facilities and vehicles. This includes cubicles, offices, conference rooms, elevators, stairwells, kitchenettes, bathrooms, hallways, and corridors. It does not cover rooms occupied by one person with the door closed or vehicles occupied by one person.

This requirement applies regardless of whether a person has received a COVID-19 vaccination.

The proper wearing of a face covering means:

- A surgical mask or a mask approved by the Department Head. Certain employees are required by the nature of their job to wear N-95 masks and will be advised of this requirement; and
- Is worn in a manner which completely covers a person’s mouth and nose.

Employees or members of the public who are unable to wear face coverings due to physical or mental health conditions or disability or because of a sincerely held religious belief should notify their Department Head. Member of the public who wish to enter a City building or facility with those restrictions or beliefs should similarly notify the City employee in charge of the building or facility upon entering that building or facility. This policy does not apply to children under age of two.

The City will have a supply of appropriate face coverings available for employees and members of the public doing business with the City. Employees may wear their own clean, work-appropriate face coverings which meet the above requirements.

Face coverings may be removed when eating, drinking, communicating with someone who is deaf or hard of hearing, and when communication cannot be achieved through other means, to confirm identity if requested, or if in an enclosed space where no other person is present.

Employees who refuse to comply with this directive may be subject to discipline up to and including termination.

Members of the public who refuse to follow this directive will not be permitted to enter the City building or facility or will be asked to leave the building or facility. The City will make reasonable arrangements to facilitate the conduct of City business with members of the public who do not comply with this directive.

An elected or appointed official and any member of a City committee who does not comply with this directive will be required to attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

Testing/Vaccinations

The City strongly encourages its employees, volunteers, elected officials, and committee members to receive an approved COVID-19 vaccination. At the time of the adoption of this policy, those vaccinations are two shots of Pfizer-BioNTech or two shots of Moderna vaccine taken two or four weeks apart, or one shot of the Johnson & Johnson's Janssen vaccine.

All employees, volunteers, elected officials, committee, commission or board members are required to provide the City with written documentation by August 16, 2021 that they have received an approved COVID-19 vaccination. An employee, volunteer, elected official, or committee member who does not provide the City with such written documentation will be considered unvaccinated for the purpose of this policy. Any employee, volunteer, elected official, or committee member who provides written documentation of full vaccination after August 16, 2021 shall thenceforth be considered vaccinated and eligible for the benefits outlined below.

The written documentation of vaccination status ("documentation") must be submitted to the City Clerk or her designee. The documentation for all individuals will be kept confidential in a segregated file marked "Confidential." The documentation will not become part of an employee's personnel file. Access to the documentation is restricted to the Clerk or designee, the City Administrator, the Mayor, the employee's Department Head, and any individual with an objective reason to know such information for the purpose of conducting City business.

All unvaccinated City employees and volunteers must submit to a COVID-19 test at least one time per week and at least five days apart. In addition, any employee with COVID-19 exposure and/or symptoms must report such to their Department Heads who may require that employee to obtain a COVID-19 test. The City will conduct such testing and the Department Heads will notify employees of the City's testing schedule. In addition, vaccinated employees may receive a COVID-19 test through the City. Any employee required to obtain a COVID-19 test may use an approved testing service other than through the City, but must provide the City with the written test result.

The written documentation of the COVID-19 tests ("test documentation") must be submitted to the City Clerk or her designee. The test documentation for all individuals will be kept confidential in a segregated file marked "Confidential." The test documentation will not become part of an employee's personnel file. Access to the test documentation is restricted to the Clerk or designee, the City Administrator, the Mayor and the employee's Department Head and any individual with an objective reason to know such information for the purpose of conducting City business.

An unvaccinated employee who does not provide such test documentation may be required to work remotely, be placed on administrative leave without pay, or disciplined, up to and including termination. Employees who are

unable to undergo such testing due to physical or mental health conditions or disability or because of a sincerely held religious belief should notify their Department Head.

An unvaccinated elected or appointed official and any member of a City committee, commission or board will be required to attend any properly noticed meeting of a City body or committee remotely. The City will facilitate such remote attendance and the member's remote presence will qualify for quorum and per diem purposes.

COVID-19 Emergency Sick Leave

The City will provide regular part-time and full-time City employees **who have received the full dose of an approved COVID-19 vaccine**, up to eighty (80) hours of additional paid leave in the form of COVID Emergency Sick Leave to be used during the first fourteen calendar days by those employees who are unable to work (or telework). COVID Emergency Sick Leave shall be used due to the following reasons:

1. The employee tests positive for COVID-19;
2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results; or
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to, the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual

The City may follow up with an employee requesting such leave to obtain additional information and to advise the employee of other benefits available including FMLA benefits to run concurrently where permitted. The employee may also use his or her own paid leave. Employees wishing to utilize this leave are required to notify their Department Head immediately.

The City may at its sole discretion make modifications to this policy at any time including, but not limited to, termination of this policy. There is no carryover of unused COVID Emergency Sick Leave and any unused leave will be forfeited on the date this policy is terminated. The application of this leave program is not intended to provide cumulative benefits if future mandated paid-leave programs are imposed at either the State or Federal level.

Employees who are eligible to work from home will be required to work from home if medically possible. These work-from-home hours will be paid as regular hours and will not be counted toward this leave. When taking leave under this policy, employees are entitled to receive their regular rate of pay as compensation during a qualifying period of absence. Unless an employee is teleworking, COVID Emergency Sick leave for qualifying reasons must be taken in full-day increments and cannot be taken intermittently. Prior to returning to work, employee must meet the requirements set forth in the departmental return to work policy.

Regular part-time and full-time City employees **who have NOT received the COVID-19 vaccine are not eligible** for COVID-19 Emergency Sick Leave and will need to use their bank of accrued leave (sick, vacation, personal holiday, or compensatory time) for any absences due to the following:

1. The employee tests positive for COVID-19.

2. The employee is experiencing COVID-19 symptoms and is seeking medical diagnosis or waiting for COVID test results.
3. The employee has been advised by a medical provider, a Public Health Agency, or the City to quarantine due to, but limited to the following: being determined to be a close contact of a positive individual or living in a household with a confirmed positive individual.

Employees unable to receive the COVID-19 vaccine due to medical reasons or because of a sincerely held religious belief, practice, or observance, may request an exemption from this policy to receive the COVID Emergency Sick Leave. Exemptions or reasonable accommodations are not guaranteed. Personal or philosophical reasons for not getting vaccinated are insufficient, and requests of this nature will be denied. The City may verify an employee's medical exemption with their medical provider. Employees requesting an exemption understand that the City is not required to provide an exemption accommodation if doing so would pose a direct threat to the employee or other in the workplace or would create undue hardship for the City. Requests for an exemption should be submitted in writing to the City Administrator.

The COVID Emergency Sick Leave will be interpreted by the City Administrator, utilizing the regulations governing the Family First Coronavirus Recovery Act as a guide, and administered in his sole judgement.

Effective Date

This policy will be in effect as of 12:01 a.m. on Monday, August 16, 2021 and will remain in effect until rescinded by the Common Council. The provisions of the COVID-19 Emergency Sick Leave are not retroactive.

RESOLUTION NO. 2021 -

Dated: August 10, 2021

The City of Baraboo, Wisconsin

Background: The Baraboo Fire Department has certified Instructors and has started to offer CPR Training to the public. We are working cooperatively with Baraboo District Ambulance Staff on this new venture. Subsequently the Fire Department Fee Schedule needs to be revised to reflect appropriately the charge for CPR Training; \$50.00 per person. This charge is relative to what others charge for the same training. The mileage fee has also been update in the attached Fee Schedule to reflect the going rate.

Fiscal Note: (☒ one) ☒ Not Required ☐ Budgeted Expenditure ☐ Not Budgeted
Comments:

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

THAT the Fire Department Fee Schedule is changed as listed below for the specific items:

- Mileage - \$.56 per mile per unit
- CPR Training - \$50.00 per person

Offered by: Public Safety/Finance

Motion:

Second:

Approved: _____

Attest: _____

FIRE DEPARTMENT FEES:

<u>Burning Permit</u>	\$50.00	§5.13(1) 2543 3-3-20
<u>Bonfire Permit</u>	\$50.00	§5.13(3), 2543 3-3-20
<u>Fire Performance Permit</u>	\$50.00	§5.13(4), 2543 3-3-20
<u>Hourly Equipment Rental Rates:</u>		
Engines	\$200.00	
Aerial apparatus	\$300.00	
Rescue	\$150.00	
Tankers	\$100.00	
Mini-pumper	\$100.00	
Brush Unit, Support & Command Vehicles	\$ 50.00	
<u>Personnel Rates:</u>		
Fire Personnel Wages	\$30.00	
Personnel/Administrative	\$20.00 part-time office assistant	
<u>Daily Equipment Rental:</u>		
1, 1 1/2 , or 1 3/4 inch hose	\$25.00	
2 1/2 or 3 inch hose	\$50.00	
5 inch hose	\$75.00	
<u>Daily Equipment Rentals continued</u>		
Hydrant Wrench	\$25.00	
Gate Valve	\$50.00	
Gated Wye	\$50.00	
Reducer	\$25.00	
<u>Other Costs:</u>		
Extrication Equipment (All)	\$50.00 per hour	
Tools & Other Equipment (Damaged Only)	Replacement Costs	
Disposable Items (Oil Dry, Absorbent Pillows, Etc.)	Replacement Costs	Reso 11-147
Fire Extinguisher Training	\$45.00 per hour	Reso 03-20
Fire Extinguisher Supplies	Actual Costs	
Replacement Costs		
<u>Mileage</u>	\$.56 per mile per unit	
<u>Fire Department Inspections:</u>		
First inspection is free		§5.09(6)
Second & each subsequent fire inspection where noncompliance occurs	\$60.00 per inspection	
<u>Security Alarm System:</u>		
False alarms – PD response (3 in 12 mos)	Free	
False alarms – FD response 1 st time	Free	

Subsequent false alarms per location:		§12.14(8)
By PD	\$50.00	
By FD	\$300.00	
Security system permit	\$15.00 for life	§12.14(12)
CPR Training	\$50.00 per person	

The City of Baraboo, Wisconsin

Background:

City Ordinance 3.05, Changes in Budget states, "The amount of the tax to be levied or the amounts of various appropriations, and the purpose thereof shall not be changed after approval of the budget except by a 2/3 vote of the entire membership of the Council pursuant to §65.90(5), Wis. Stats. Notice of such transfer shall be given by publication within 10 days thereafter in the official City newspaper."

Therefore, the City is required to notify the citizenry through publication in the City's official newspaper about the supplemental budget amendments. The State Statute requires publication to happen within ten (10) days upon Council approval of said amendments.

The City's publication process is to identify budget amendments in the fiscal note section of resolutions when spending authorizations are granted. Therefore, the City Council could approve budget transfers as often as every meeting. The City satisfies the legal requirement of publication, by publishing budget amendments after the Finance Committee and Common Council approves the listing.

Fiscal Note: (check one) [] Not Required [X] Budgeted Expenditure [X] Not Budgeted

Comments: Budget amendments, that are budgetary transfers, are budgeted expenditures. Budget amendments, that are supplemental, are not budgeted. The 2021 City Budget includes the cost of publishing amendments.

Resolved, by the Common Council of the City of Baraboo, Sauk County, Wisconsin:

That the following budget amendments are authorized:

- 2nd Quarter, 2021 City-Wide Supplemental Budget Amendments for \$ 111,516
- 2nd Quarter, 2021 Budget amendments effecting the General Fund \$ 6,073
- 1st Quarter, 2021 City-Wide Budgetary Transfers \$ 253,658

See attached memorandum and amendment schedules.

Offered by: Finance/Personnel Committee **Approved by:** _____
Mayor

Motion:

Second: **Certified by:** _____
City Clerk

City of Baraboo
2nd Quarter Supplemental Budget Amendments

29 of 50

Park Impact/Development

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Park Impact/Development - Parks	250-52-49300-000	Fund Balance Applied	(30,351)	(12,000)	(42,351)
				<u>\$ (12,000)</u>	
Use of Funds					
Park Impact/Development - Parks -	250-52-55200-822-000	Building Improvements	10,299	12,000	22,299
				<u>\$ 12,000</u>	
<i>To appropriate FB for City View Restrooms</i>					

General Fund

Department	Account Number	Account Name	Original	Change	Amended
Source of Funds:		New Revenue			
General Fund - Police	100-20-43525-610	Police Grant - Ballistic Vests	(1,200)	(2,373)	(3,573)
				<u>\$ (2,373)</u>	
Use of Funds					
General Fund - Police Department -	100-20-52110-392-610	Small Equipment-Ballistic Vest	6,272	2,373	8,645
				<u>\$ 2,373</u>	
<i>To appropriate grant funds for additional ballistic vest purchases</i>					

Firefighters Retirement Fund

Department	Account Number	Account Name	Original	Change	Amended
Source of Funds:		Fund Balance Applied			
Firefighters Retirement Fund - Fire	900-21-49300-000	Fund Balance Applied	-	(35,000)	(35,000)
				<u>\$ (35,000)</u>	
Use of Funds					
Firefighters Retirement Fund - Fire	900-21-52200-300-000	Operating Expense	18,700	35,000	53,700
				<u>\$ 35,000</u>	
<i>To appropriate fund balance for fire department retirements</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Library	100-51-43571-630	Library Grant	(525)	(400)	(925)
				<u>\$ (400)</u>	
Use of Funds					
General Fund - Library - Library	100-51-55110-320-000	Publications. Training. Dues	2,000	400	2,400
				<u>\$ 400</u>	
<i>To appropriate grant proceeds for library training</i>					

Ochsner Park House

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		Fund Balance Applied			
Ochsner Park House - Parks	890-52-49300-000	Fund Balance Applied	-	(1,000)	(1,000)
				<u>\$ (1,000)</u>	
Use of Funds					
Ochsner Park House - Parks - Park	890-52-55200-260-000	Repair & Maint Serv-Buildings	-	1,000	1,000
				<u>\$ 1,000</u>	
<i>To appropriate fund balance to replace the water heater</i>					

General Fund

30 of 50

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Fire	100-21-48500-400	Donations - Designated	-	(1,000)	(1,000)
				<u>\$ (1,000)</u>	
Use of Funds					
General Fund - Fire Protection - Fire	100-21-52200-392-400	Small Equipment - Designated	3,970	1,000	4,970
				<u>\$ 1,000</u>	
<i>To appropriate donations for gas detector</i>					

General Fund

Department	Account Number	Account Name	Original Budget	Change	Amended Budget
Source of Funds:		New Revenue			
General Fund - Street Department	100-31-46390-000	Public Works Maint Charges	(4,000)	(2,300)	(6,300)
				<u>\$ (2,300)</u>	
Use of Funds					
General Fund - Snow & Ice - Street	100-31-53350-270-000	Special Services	2,500	2,300	4,800
				<u>\$ 2,300</u>	
<i>To appropriate revenue for compliance snow removal</i>					

CITY OF BARABOO

4th Quarter 2020 Budgetary Transfers

Page: 1

Period: 4/30/2021 (04/21)

Aug 04, 2021 06:58PM

Report Criteria:

Budget Level.Level = 4

Date	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
04/16/2021	BA 21 11 LIB Transfer for East Water/Sewer/Lights	851-51-55110-260-000	Repair & Maint Serv-Buildings		200.00-
04/16/2021	BA 21 11 LIB Transfer for East Water/Sewer/Lights	851-51-55110-221-000	Water & Sewer	200.00	
04/20/2021	BA 21 12 ZOO-Transfer for LLAMA Roof Replacement	100-52-55410-280-000	Repair & Maint Serv-Facilities		725.00-
04/20/2021	BA 21 12 ZOO-Transfer for LLAMA Roof Replacement	100-52-55410-260-000	Repair & Maint Serv-Buildings	725.00	
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-010	Operating - Teeball		200.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-050	Operating - Football		100.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-340-000	Operating Supplies		15.00-
04/22/2021	BA 21 14 REC-Transfer for first aid kits	100-53-55300-319-000	Safety	315.00	
04/22/2021	BA 21 15 PRK-Transfer for City View Restrooms	250-52-55200-821-000	Land or Land Improvements		3,798.00-
04/22/2021	BA 21 15 PRK-Transfer for City View Restrooms	250-52-55200-822-000	Building Improvements	3,798.00	
04/23/2021	BA 21 16 PD-Appropriate vest expense from incr rev source	100-20-52110-392-000	Small Equipment Purchase		2,372.00-
04/23/2021	BA 21 16 PD-Appropriate vest expense from incr rev source	100-20-52110-392-610	Small Equipment-Ballistic Vest	2,372.00	
04/26/2021	BA 21 17 FD-Transfer for ALMA drain supplies	100-21-51610-350-000	Repair & Maint Materials		130.00-
04/26/2021	BA 21 17 FD-Transfer for ALMA drain supplies	100-21-51620-350-000	Repair & Maint Materials	130.00	
05/03/2021	BA 21 18 PK-Transfer for stump grinder rental	100-52-53370-530-000	Rents and Leases	3,579.00	
05/03/2021	BA 21 18 PK-Transfer for stump grinder rental	100-52-53370-377-000	Trees, Seed, Sod		3,579.00-
05/05/2021	BA 21 20 PW-Transfer to create safety budget in CSC	100-31-53270-319-000	Safety	500.00	
05/05/2021	BA 21 20 PW-Transfer to create safety budget in CSC	100-31-53270-350-000	Repair & Maint Materials		500.00-
05/05/2021	BA 21 21 PK-Transfer to purchase road closed signs	100-52-53370-377-000	Trees, Seed, Sod		192.00-
05/05/2021	BA 21 21 PK-Transfer to purchase road closed signs	100-52-53370-340-000	Operating Supplies	192.00	
05/10/2021	BA 21 22 FIN-Transfer 2021 Spring elections supplies	100-11-51440-343-000	Postage		300.00-
05/10/2021	BA 21 22 FIN-Transfer 2021 Spring elections supplies	100-11-51440-340-000	Operating Supplies	300.00	
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-360-000	Repair & Maint - Buildings		550.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-350-000	Repair & Maint Materials		250.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-390-000	Other Supplies & Expense		1,200.00-
05/10/2021	BA 21 23 AIR-Transfer for Jet A Probe repair	630-35-53510-251-000	Fuel Station Maintenance	2,000.00	
05/12/2021	BA 21 25 TAXI-Reclass Federal and State Funding	230-11-43530-610	Taxi Grant - Federal		110,611.00-
05/12/2021	BA 21 25 TAXI-Reclass Federal and State Funding	230-11-43530-620	Taxi Grant - State	110,611.00	
05/20/2021	BA 21 26 ROW-Transfer for stump hole dirt	100-52-56110-340-000	Operating Supplies		371.00-
05/20/2021	BA 21 26 ROW-Transfer for stump hole dirt	100-52-53370-377-000	Trees, Seed, Sod	371.00	
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-56110-392-000	Small Equipment Purchase		450.00-
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-55200-340-000	Operating Supplies		540.00-
05/20/2021	BA 21 27 ROW-Transfer for stump hole filling	100-52-53370-377-000	Trees, Seed, Sod	990.00	
05/28/2021	BA 21 28 PK-Use summer parks wages to contract mowing	100-52-55200-120-000	Wages		7,000.00-
05/28/2021	BA 21 28 PK-Use summer parks wages to contract mowing	100-52-55200-281-000	R & M Serv-Mowing & Snow Remov	7,000.00	
06/03/2021	BA 21 31 Transfer for zoo staff shirts	100-52-55410-346-000	Uniforms	115.00	
06/03/2021	BA 21 31 Transfer for zoo staff shirts	100-52-55410-340-000	Operating Supplies		115.00-

CITY OF BARABOO

4th Quarter 2020 Budgetary Transfers
Period: 5/31/2021 (05/21)

Page: 2
Aug 04, 2021 06:58PM

Date	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
06/03/2021	BA 21 32 Transfer for bucket truck expenses	100-52-55200-340-000	Operating Supplies		375.00-
06/03/2021	BA 21 32 Transfer for bucket truck expenses	100-52-53370-530-000	Rents and Leases	375.00	
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-371-000	Bituminous Materials		2,500.00-
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-410-000	Concrete & Clay Materials	1,500.00	
06/04/2021	BA 21 34 PW-Tfr to create budget for alley concrete/geotex	100-31-53310-390-000	Other Supplies & Expense	1,000.00	
06/04/2021	BA 21 35 PW-Transfer to cover concrete expense	100-31-53300-371-000	Bituminous Materials		500.00-
06/04/2021	BA 21 35 PW-Transfer to cover concrete expense	100-31-53300-410-000	Concrete & Clay Materials	500.00	
07/26/2021	BA 21 27 ED - Increase the City's portion of EDA study	560-67-49300-000	Fund Balance Applied		7,000.00-
07/26/2021	BA 21 27 ED - Increase the City's portion of EDA study	560-10-43580-630	Economic Dev Grant	7,000.00	
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82300-340-000	Operating Supplies	300.00	
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82700-340-000	Operating Supplies		200.00-
07/08/2021	BA 21-01 SE Trf funds to cover budget overages	960-36-82700-390-000	Other Supplies & Expense		100.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52110-340-000	Operating Supplies		500.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52120-392-000	Small Equipment Purchase		1,000.00-
06/07/2021	BA 21 36 PD-Transfer to purchase additional ballistic vests	100-20-52110-392-610	Small Equipment-Ballistic Vest	1,500.00	
06/18/2021	BA 21 37 SW-Transfer to purchase rock for Washington hill	950-36-83100-374-000	Gravel	2,166.00	
06/18/2021	BA 21 37 SW-Transfer to purchase rock for Washington hill	950-36-83100-423-000	Castings		2,166.00-
06/18/2021	BA 21 38 PW-Transfer to cover safety boot purchases	100-31-53230-340-000	Operating Supplies		800.00-
06/18/2021	BA 21 38 PW-Transfer to cover safety boot purchases	100-31-53230-319-000	Safety	800.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53370-270-000	Special Services		1,500.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53370-348-000	Gas. Diesel. Oil. Grease	1,500.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53635-240-000	Repair & Maint Service-Vehicle		4,000.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53635-350-000	Repair & Maint Materials	4,000.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53300-222-000	Electricity		203.00-
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53450-227-000	Streetlighting	703.00	
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-310-000	Office Supplies		150.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-320-000	Publications. Training. Dues		150.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51420-330-000	Travel		68.00-
06/18/2021	BA 21 39 CLK-Transfer to cover Seamless Docs increase	100-11-51500-250-000	Repair & Maint Serv-Equipment	368.00	
06/18/2021	BA 21 38 PW-Transfers to cover budget overages	100-31-53300-365-000	Traffic Signal Parts		500.00-
07/22/2021	BA 21 44 PW-Transfer fuel to Trees/Brush	100-31-53370-348-000	Gas. Diesel. Oil. Grease	3,000.00	
07/22/2021	BA 21 44 PW-Transfer fuel to Trees/Brush	100-31-53300-348-000	Gas. Diesel. Oil. Grease		3,000.00-
07/22/2021	BA 21 45 TAXI-State is reallocating taxi funds	230-11-43530-610	Taxi Grant - Federal	94,348.00	
07/22/2021	BA 21 45 TAXI-State is reallocating taxi funds	230-11-43530-620	Taxi Grant - State		94,348.00-
07/22/2021	BA 21 43 PK-Transfer to cover budget overage	100-52-55410-280-000	Repair & Maint Serv-Facilities		1,400.00-
07/22/2021	BA 21 43 PK-Transfer to cover budget overage	100-52-55410-260-000	Repair & Maint Serv-Buildings	1,400.00	
Grand Totals:				253,658.00	253,658.00-

NBO-1

The City of Baraboo, Wisconsin

Background: Back in August 2004, the City Council approved a resolution increasing the per-diem expense allowance to be paid to each member of the board and commissions established under Subchapter II of Chapter 1 of the City Code from \$15 per-meeting to \$35 per-meeting effective January 1, 2005.

An Ordinance was introduced at this same meeting that would increase the per-meeting expense allowance from \$15 to \$35 for each meeting attended by an Alderperson or Mayor who are regular members of any of the boards or commissions. The ordinance included a daily maximum per diem expense allowance of \$35 regardless of the number of meetings or hours involved in one day. With a vote of 2 Ayes and 7 Nays, this ordinance was defeated. This ordinance is being brought back to Finance and Council for review.

The Finance Committee will review the proposed change and forwarded the matter to the Common Council for further consideration.

Fiscal Note: (check one) ☒ **Not Required** ☐ **Budgeted Expenditure** ☐ **Not Budgeted** **Comments:**

THE COMMON COUNCIL OF THE CITY OF BARABOO, WISCONSIN, DO ORDAIN
AS FOLLOWS:

1. Section 2.07(1) is hereby amended to read as follows:

“2.07 EXPENSE ALLOWANCE FOR ALDERPERSONS AND MAYOR FOR ATTENDING MEETINGS.

- (1) EXPENSE ALLOWANCES FOR ATTENDING MEETINGS. Except as provided in Section 2.08, alderpersons or the Mayor who are members of a standing or special committee of the Council shall not be paid an expense allowance for attending any meetings of these committees. Alderpersons or the Mayor who are regular members of any of the boards or commissions enumerated in Subchapter II of Chapter 1 of this Code, shall be paid an expense allowance of \$35 for each meeting attended and the expense allowance for attending Board of Review shall be \$30 per day. The maximum per diem expense allowance to be received by any alderperson or the Mayor for attending meetings of a City board or commission shall be \$35 regardless of the number of different meetings or hours involved.

2. This Ordinance shall take effect January 1, 2022 and upon publication as provided by law.

Mayor's Approval: _____

Clerk's Certification: _____

I hereby certify that the foregoing Ordinance was duly passed by the Common Council of the City of Baraboo on the XX day of _____, 2021 and is recorded on page XXX of volume XX. A summary of the Ordinance was published in the local newspaper on the XX day of _____, 2021.

City Clerk: _____



Finance Department Memorandum

To: Casey Bradley, City Administrator
 From: Lori Laux, Acting Finance Director,
 Date: July 27, 2021
 Re: June 30, 2021 General Fund Financial Highlights

Includes the General Fund Family of Funds:

General Operating Fund;
 General Debt Service; and
 General Capital Projects

Revenues

At the end of the 2nd quarter, revenues are generally expected to be 50% of the 2021 budget. If revenues are less than 50%, the report highlights them in yellow. In those instances, a comment is provided to offer assertions, rationalizations, concerns or passes due to insignificance.

Revenues are overall 57.78% of budget (**Favorable**)

Expenditures

At the end of the 2nd quarter, expenditures are generally expected to be 50% of the 2021 budget. If expenditures are greater than 50%, the report highlights them in yellow. In those instances, a comment is provided to offer assertions, rationalizations, concerns or passes due to insignificance.

Expenditures are overall 42.98% of budget (**Favorable**)

Summary

Total Revenues	\$	10,690,454
Total Expenditures		7,951,545
Net Revenues over Expenditures	\$	<u>2,738,909</u>

Items to Note

- Water line repair at the Pool – We planned to reimburse ourselves for a Loss of Revenue due to Covid from the ARPA funds, however when the interim final rule came out, the calculation used for determining a loss of revenue did not factor in our favor. We can not claim a loss of revenue for 2020, unless they would decide to exclude donations from the revenue calculation. We will need to find another source of revenue for this expenditure or use fund balance.

- Budgeted revenues - We will be short on collecting these revenues:
 1. CVMIC safety grant went to the Utilities this year; \$5,000
 2. BDAS moved into the Fire Station, they will share in the expenses of the two buildings, but we will not be collecting the rent from the Alma Waite building, anticipated deficit > \$20,000;
 3. The attorney time is allocated to the Utilities, CDA and Airport, however we do not have an in-house attorney so the departments will pay directly for outside services as incurred. \$19,350; there could be a savings in the vacant position to offset this loss
 4. Fire Rescue Fees – an ordinance would need to be developed by the attorney to charge these fees. \$5,000

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

36 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Government							
General Fund - General Government	General Property Taxes	7,049,194	-	7,049,194	7,049,194	100.00	
General Fund - General Government	Omitted Taxes	-	-	-	-	-	N/A
General Fund - General Government	Mobile Home Fees	92,400	-	92,400	57,267	61.98	
General Fund - General Government	Managed Forest Land Tax	139	-	139	3	2.30	A majority of these funds are received in August at tax settlement time.
General Fund - General Government	Taxes from Utilities	335,000	-	335,000	-	-	This payment is received in December. Some payments are not received until December or accrued at year end for receipt in January.
General Fund - General Government	Tax from Other Tax Exempt Enti	64,350	-	64,350	25,450	39.55	State Shared Aid is received in two (2) payments (July & November).
General Fund - General Government	State Shared Taxes	1,743,755	-	1,743,755	-	-	
General Fund - General Government	Personal Property Aid	44,127	-	44,127	44,127	100.00	Personal Property Aid is received in May.
General Fund - General Government	Exempt Computer Aid	48,371	-	48,371	-	-	Exempt Computer Aid is received in July.
General Fund - General Government	Video Service Provider Aid	31,997	-	31,997	-	-	Video Service Provider Aid is received in July.
General Fund - General Government	Election grant	-	-	-	-	-	
General Fund - General Government	Local Transportation Aid	711,094	-	711,094	355,081	49.93	Local Transportation Aid is received on a quarterly basis. All quarterly payments are the same, so there will be a deficit of roughly \$930 at year end.
General Fund - General Government	Connecting Highway Aids	70,766	-	70,766	35,383	50.00	
General Fund - General Government	State Pandemic Aid	-	-	-	-	-	N/A
General Fund - General Government	Payment for Municipal Services	84,808	-	84,808	84,821	100.02	
General Fund - General Government	Other Local Govt Grants	5,000	-	5,000	-	-	CVMIC \$5K grant anticipated and typically paid in July/August. Additional grant of \$2K available, but competitive. Utilities received this year's grant
General Fund - General Government	Liquor & Malt Beverage License	21,350	-	21,350	21,450	100.47	
General Fund - General Government	Operator License (Bartender)	12,000	-	12,000	6,408	53.40	
General Fund - General Government	Cigarette License	1,200	-	1,200	1,200	100.00	
General Fund - General Government	Cable Television License	127,989	-	127,989	29,150	22.78	Charter Communications TV franchise fee is received quarterly for the previous quarter. 25% would be expected at this time

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

37 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - General Government	Mobile Home Park License	1,580	-	1,580	1,580	100.00	
General Fund - General Government	Taxi License	90	-	90	80	88.89	
							The application fees and license fees are in this account. License fees are typically received in November each year. 9 percent is reasonable.
General Fund - General Government	Weights & Measures License	5,200	-	5,200	480	9.23	Chicken, events, street use, right of way & second hand dealer licenses are in this account.
General Fund - General Government	Miscellaneous License	3,060	-	3,060	2,083	68.06	
General Fund - General Government	Court Fines & Forfeitures	50,000	-	50,000	30,583	61.17	
General Fund - General Government	Sale of Maps & Supplies	50	-	50	51	101.22	
General Fund - General Government	Publication Fee	850	-	850	700	82.35	
General Fund - General Government	Other General Government	1,000	-	1,000	507	50.66	
							This revenue is the Airport administration fee. We typically receive it in June.
General Fund - General Government	Intergov Charges (Loc Gov)	2,000	-	2,000	2,000	100.00	BDAS is occupying space in the Fire Department now and sharing expenses, rent from BDAS will not be received.
General Fund - General Government	Contributions from Ambulance	44,139	(24,000)	20,139	-	-	A journal entry is typically entered at year end for this amount.
General Fund - General Government	Interest from TIFs	180	-	180	-	-	Pass
General Fund - General Government	Other Dividend Interest Inc	300	-	300	-	-	
General Fund - General Government	Rents and Leases	15,913	-	15,913	8,622	54.18	
General Fund - General Government	Rental of Property	1,525	-	1,525	1,525	100.00	
General Fund - General Government	Sale of Assets	-	-	-	-	-	N/A
General Fund - General Government	Sale of Property	-	-	-	-	-	N/A
General Fund - General Government	Insurance Recoveries	-	44,544	44,544	44,544	100.00	
General Fund - General Government	Donations and Contributions	-	-	-	-	-	N/A
General Fund - General Government	Purchase Card Rebate	11,000	-	11,000	7,757	70.52	
							Workers Comp audit is performed in April. Last year we realized a \$25K dividend. We received a \$1,714 auto ins rebate from CVMIC 1st Quarter and a Work Comp refund 2nd Quarter
General Fund - General Government	Insurance Premium Refund/Adj	25,000	-	25,000	17,850	71.40	FSA deductions not used 2019 and court ordered restitution
General Fund - General Government	Refund of Prior Years Expense	-	-	-	3,927	100.00	
General Fund - General Government	Proceeds from Notes	-	-	-	-	-	N/A

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

38 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
	Function						
General Fund - General Government	Transfer from Disaster Aid	-	25,000	25,000	-	-	May need to find another revenue source for this. We did not have a revenue loss in 2020 (unless they exclude donations) to use ARPA funds on the pool repair.
General Fund - General Government	Transfer from Debt Service	-	-	-	-	-	N/A
General Fund - General Government	Transfer from TIF	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Projects	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Land Development	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Capital Equip	10,000	-	10,000	-	-	By journal entry at year end.
General Fund - General Government	Transfer from Airport Operatng	-	-	-	-	-	N/A
General Fund - General Government	Transfer from Alma Waite	-	-	-	-	-	N/A
General Fund - General Government	Transfer from TIF Incentive	-	-	-	-	-	N/A
General Fund - General Government	Fund Balance Applied	901,304	227,723	1,129,027	-	-	Planned spenddown of fund balance to be realized at year end, as needed
General Fund - General Government	Fund Balance Applied-Designate	40,000	-	40,000	-	-	Planned spenddown of fund balance for the airport
Debt Service - General Government	General Property Taxes	1,849,078	-	1,849,078	1,849,078	100.00	
Debt Service - General Government	Contributions from Utilities	152,578	-	152,578	30,300	19.86	Utilities pay debt directly
Debt Service - General Government	Interest from Utilities	-	-	-	-	-	N/A
Debt Service - General Government	Transfers	1,144,574	-	1,144,574	-	-	TIFs pay debt directly
Capital Projects - General Government	General Property Taxes	72,200	-	72,200	72,200	100.00	
Capital Projects - General Government	State Development Grant	-	-	-	-	-	N/A
Capital Projects - General Government	Intergov Charges (Loc Gov)	-	-	-	-	-	N/A
Capital Projects - General Government	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - General Government	Transfers	896,501	982,349	1,878,850	-	-	Fund Balance applied - Streets, PS/Admin building, Fire Station Renovations/Design
Special Assessment Projects - General	Sale of Assets	5,261	-	5,261	4,849	92.16	
Special Assessment Projects - General	Transfers	18,000	-	18,000	-	-	City portion of assessable sidewalk
General Government Total		15,694,923	1,255,616	16,950,539	9,788,250	57.75	

Finance Department

General Fund - Finance	Room Tax	10,000	-	10,000	5,956	59.56	Always a quarter behind in payments.
General Fund - Finance	Interest & Penalties on Taxes	500	-	500	226	45.28	Reasonable
General Fund - Finance	Dog & Cat License	10,000	-	10,000	8,563	85.63	
General Fund - Finance	Pet License Late Fees	900	-	900	1,330	147.78	The late fees for pet licenses aren't charged until April.

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

39 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
Function							
General Fund - Finance	Special Assessment Letter Fees	6,000	-	6,000	3,900	65.00	This revenue has two main sources. Fees that are paid up front and fees that are part of a quarterly billing. The revenue is one quarter behind, 25% is reasonable.
General Fund - Finance	Other General Government	800	-	800	569	71.17	
General Fund - Finance	Contributions from Streetlight	3,668	-	3,668	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Sewer	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Water	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Contributions from Stormwater	11,005	-	11,005	-	-	Allocated in 3rd quarter
General Fund - Finance	Interest on Investments	57,175	-	57,175	26,898	47.05	Interest has been impacted by the substantial decrease in rates attributed to the COVID Pandemic. This is better than anticipated. Will be short at year-end.
General Fund - Finance	Interest on Special Assessment	80	-	80	219	274.11	
General Fund - Finance	Interest on A/R	1,200	-	1,200	884	73.65	
Finance Department Total		123,338	-	123,338	48,546	39.36	

City Attorney

General Fund - City Attorney	Attorney Fees	19,350	-	19,350	-	-	The budget of \$19K is derived from charging the Utilities, Airport & CDA for administration fees. Without an in-house attorney, departments will pay attorney fees as they are incurred.
City Attorney Total		19,350	-	19,350	-	-	

City Administrator

General Fund - City Administrator	Planning Grant	-	-	-	-	-	N/A
General Fund - City Administrator	Development Review Fees	-	-	-	-	-	N/A
General Fund - City Administrator	Fund Balance Applied	-	-	-	-	-	N/A
City Administrator Total		-	-	-	-	-	

Economic Development

General Fund - Economic Development Intergov Charges (Loc Gov)		-	-	-	-	-	N/A
General Fund - Economic Development Transfer from Land Development		-	-	-	-	-	N/A
General Fund - Economic Development Fund Balance Applied-Marketing		-	14,650	14,650	-	-	Planned spenddown of fund balance for marketing to be realized at year end, as needed.
Economic Development Total		-	14,650	14,650	-	-	

City of Baraboo
2nd Quarter Financial Report-Revenues
June 30, 2021

40 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service							
	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>Police Department</u>							
General Fund - Police	Police Grant - COPS Grant	-	-	-	-	-	N/A
General Fund - Police	Police Training	4,300	-	4,300	-	-	Fully anticipated by year end.
							Per Chief, most law enforcement grants will be applied for in spring and summer
General Fund - Police	Police Grant	24,200	2,373	26,573	10,569	39.77	N/A
General Fund - Police	Bicycle License	-	-	-	-	-	
General Fund - Police	Parking Violations	34,000	-	34,000	25,178	74.05	
General Fund - Police	Police Fees	700	-	700	5,565	795.04	
							City is performing our own transports, usually increase in the summer
General Fund - Police	Transport Services	12,000	-	12,000	3,575	29.79	
General Fund - Police	Sale of Assets	12,000	-	12,000	12,237	101.98	
General Fund - Police	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Police	Fund Balance Applied	-	-	-	-	-	N/A
General Fund - Police	Donations - Designated	-	1,108	1,108	-	-	Pass
General Fund - Police	Fund Bal Applied-Desig Bike	-	-	-	-	-	N/A
General Fund - Police	Canine Unit Contributions	-	-	-	180	180.00	
General Fund - Police	Donations-Designate Prop/Equip	-	-	-	125	125.00	
Capital Projects	Transfers	-	-	-	-	-	N/A
Police Department Total		87,200	3,481	90,681	57,429	63.33	
<u>Fire Department</u>							
General Fund - Fire	Fire Insurance Tax (2% Dues)	60,900	-	60,900	-	-	Received in July
General Fund - Fire	Fire Grant	-	-	-	-	-	N/A
General Fund - Fire	Emergency Mgmt Grant	-	-	-	-	-	N/A
General Fund - Fire	DNR Grant	1,000	-	1,000	1,431	143.05	
General Fund - Fire	COVID testing	-	525	525	10,043	1,912.86	
General Fund - Fire	Fire Dept Fees	300	-	300	1,525	508.45	
General Fund - Fire	Weather Radios	75	-	75	26	34.12	Pass
							When the City Attorney position is filled, there will need to be an Ordinance created to be able to charge these fees.
General Fund - Fire	Fire Rescue Fees	5,000	-	5,000	-	-	New revenue
General Fund - Fire	Fire CPR training	-	-	-	-	-	Payments are received twice a year.
General Fund - Fire	Intergov Charge (Fire)	225,896	-	225,896	112,953	50.00	
General Fund - Fire	Sale of Assets	300	-	300	2,845	948.43	
							Lagging behind compared to other years.
General Fund - Fire	Insurance Recoveries	6,000	-	6,000	482	8.03	N/A
General Fund - Fire	Transfer from Fire Equipment	-	-	-	-	-	

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - Fire	Transfer from Capital Equip	-	-	-	-	-	N/A
General Fund - Fire	Donations - Designated	-	4,970	4,970	3,159	63.57	
Capital Projects - Fire	Transfer from PS Impact	-	-	-	-	-	N/A
Fire Department Total		299,471	5,495	304,966	132,463	43.44	
<u>Inspection & Zoning</u>							
General Fund - Inspection & Zoning	Building Permit	60,000	-	60,000	25,840	43.07	Reasonable
General Fund - Inspection & Zoning	Zoning/Cond Use/Variance	-	-	-	2,650	100.00	
General Fund - Inspection & Zoning	Inspection Fees	-	-	-	-	-	N/A
Inspection & Zoning Total		60,000	-	60,000	28,490	47.48	
<u>Engineering</u>							
General Fund - Engineering	Local Road Improvements	-	-	-	-	-	N/A
General Fund - Engineering	Excavating Permit	5,000	-	5,000	4,200	84.00	Activity is not realized until summer months.
General Fund - Engineering	Sale of Maps & Supplies	-	-	-	10	100.00	
General Fund - Engineering	Engineering Fees	2,500	-	2,500	-	-	Fully anticipated by year end.
Capital Projects - Engineering	Local Road Improvements	-	-	-	-	-	N/A
Special Assessment Projects - Enginee	Curb & Gutter Assessment	41,739	-	41,739	22,406	53.68	
Special Assessment Projects - Enginee	Urban Development	-	-	-	-	-	N/A
Engineering Total		49,239	-	49,239	26,616	54.05	
<u>Public Works</u>							
General Fund - Street Department	Recycling Grant	35,000	-	35,000	35,251	100.72	
General Fund - Street Department	Vehicle Registration Fee	222,000	-	222,000	91,362	41.15	For the 2nd Quarter, we have collected five (5) months of fees (January - May). 41% is reasonable.
General Fund - Street Department	Public Works Maint Charges	4,000	2,300	6,300	10,643	168.93	
General Fund - Street Department	Sale of Garbage Carts	6,000	-	6,000	3,770	62.83	
General Fund - Street Department	Sale of Assets	10,000	-	10,000	-	-	Journal entry at year end
General Fund - Street Department	Sale of Recyclables	1,000	-	1,000	2,138	213.80	
General Fund - Street Department	Transfer from Capital Projects	-	-	-	-	-	N/A
Capital Projects - Public Works	Sale of Assets	-	-	-	-	-	N/A
Public Works Total		278,000	2,300	280,300	143,164	51.08	
<u>Library</u>							
General Fund - Library	Library Grant	525	400	925	400	43.24	Summer reading program. Typically see activity in August or September

2nd Quarter Financial Report-Revenues

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund - Library	Sauk County Library Aid	320,523	-	320,523	320,523	100.00	
General Fund - Library	Library	17,000	-	17,000	4,825	28.38	The Library eliminated late fees. We are not antipating collecting the budgeted amount.
General Fund - Library	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Library	Transfer from Lib Seg	-	-	-	-	-	N/A
General Fund - Library	Fund Balance Applied-Surplus	17,520	-	17,520	-	-	Applied at year end
Library Total		355,568	400	355,968	325,747	91.51	
<u>Parks</u>							
General Fund - Parks	Forestry Grant	-	-	-	-	-	N/A
General Fund - Parks	DNR Grant	-	-	-	-	-	N/A
General Fund - Parks	Parks	9,250	-	9,250	7,185	77.67	
General Fund - Parks	Dog Park Fees	4,500	-	4,500	4,173	92.73	
General Fund - Parks	Zoo Concessions	14,800	-	14,800	8,135	54.97	
General Fund - Parks	Timber Sales	3,000	-	3,000	3,293	109.78	
General Fund - Parks	Rents and Leases	61,500	-	61,500	37,027	60.21	
General Fund - Parks	Sale of Assets	5,000	-	5,000	-	-	Fully anticipated by year end.
General Fund - Parks	Donations and Contributions	-	-	-	-	-	N/A
General Fund - Parks	Transfer from Park Dev/Impact	16,000	-	16,000	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Capital Equip	12,000	591	12,591	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Alma Waite	4,000	-	4,000	-	-	Fully anticipated by year end.
General Fund - Parks	Transfer from Park Segregated	-	-	-	-	-	N/A
Capital Projects - Parks	DNR Grant	-	-	-	-	-	N/A
Capital Projects - Parks	Sale of Assets	-	-	-	-	-	N/A
Capital Projects - Parks	Donations and Contributions	-	-	-	-	-	N/A
Capital Projects - Parks	Fund Balance Applied	-	-	-	-	-	N/A
Parks Total		130,050	591	130,641	59,813	45.78	
<u>Recreation</u>							
General Fund - Recreation	Contributions - Senior program	-	-	-	-	-	N/A
General Fund - Recreation	Swimming Pool	60,750	-	60,750	46,315	76.24	
General Fund - Recreation	Recreation	51,195	-	51,195	25,584	49.97	Pass
General Fund - Recreation	Weight Room	10,250	-	10,250	6,131	59.81	
General Fund - Recreation	Vending Machines	750	-	750	1,907	254.20	
Recreation Total		122,945	-	122,945	79,936	65.02	
Total Revenues		17,220,084	1,282,533	18,502,617	10,690,454	57.78	

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

43 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>General Government</u>							
General Fund	General Fund - Council - General Gov	39,473	-	39,473	18,658	47.27	
General Fund	General Fund - Mayor - General Gove	14,345	-	14,345	5,933	41.36	
General Fund	General Fund - Data Processing - Ger	79,421	52,344	131,765	102,890	78.09	Purchased capital equipment early in the year
General Fund	General Fund - Ambulance - General	360,240	-	360,240	180,120	50.00	The City makes two (2) installments. 50% is reasonable.
General Fund	General Fund - Airport - General Gove	40,000	-	40,000	40,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cemetery - General G	29,000	-	29,000	29,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Cultural Expense - Ge	-	-	-	-	-	
General Fund	General Fund - Celebrations & Entert	1,325	-	1,325	1,042	78.67	Memorial day flags are paid in May.
General Fund	General Fund - Cable TV - General G	25,000	-	25,000	10,417	41.67	
General Fund	General Fund - UW Campus - Genera	60,000	-	60,000	60,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - General Government -	662	-	662	92	13.82	
General Fund	General Fund - Sauk County Develop	10,000	-	10,000	10,000	100.00	The City pays 1 lump sum amount during 1st quarter. 100% is reasonable.
General Fund	General Fund - Pink Lady Rail Commi	500	-	500	-	-	
General Fund	General Fund - Contingency - Genera	438,288	-	438,288	-	-	
General Fund	General Fund - Transfer to Debt Servi	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
General Fund	General Fund - Transfer to Capital Prc	-	-	-	-	-	
General Fund	General Fund - General Government -	-	-	-	-	-	
Debt Service	Capital Projects - Principal on Notes -	3,146,230	-	3,146,230	1,540,913	48.98	Roughly 36% of all debt principal and interest payments are paid during 1st Quarter. Roughly 36% is reasonable.
Capital Projects	Capital Projects - Principal on Notes -	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Capital Projects	Capital Projects - General Governmen	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Genera	-	-	-	-	-	
General Government Total		4,244,484	52,344	4,296,828	1,999,066	46.52	
<u>Finance Department</u>							
General Fund	General Fund - City Clerk - Finance	106,105	(368)	105,737	42,375	40.08	

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

44 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
Function							
General Fund	General Fund - Elections - Finance	42,931	-	42,931	27,772	64.69	There are no more elections this year, so most expenses have already been incurred.
General Fund	General Fund - Finance - Finance	310,429	368	310,797	150,464	48.41	
General Fund	General Fund - Independent Auditing -	38,950	-	38,950	18,500	47.50	
General Fund	General Fund - Finance - City Treasur	105,705	-	105,705	52,921	50.06	
General Fund	General Fund - Finance - Assessment	124,716	-	124,716	66,360	53.21	Revaluation services will be fully paid by September
General Fund	General Fund - Municipal Bldg - Finan	-	-	-	-	-	
General Fund	General Fund - Municipal Building - Fi	184,668	-	184,668	90,070	48.77	
General Fund	General Fund - Other General Govern	3,326	-	3,326	3,325	99.98	League of Wisconsin membership dues paid in lump sum during the 1st quarter. 100% is reasonable.
General Fund	General Fund - Illegal Taxes, Tax Refi	863	-	863	-	-	
General Fund	General Fund - Property Insurance - F	3,656	(2,750)	906	37,130	4,098.25	Property insurance is paid from this account during 1st quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Liability Insurance - Fi	15,005	-	15,005	4,552	30.34	
General Fund	General Fund - Worker's Compensatic	26,077	-	26,077	73,874	283.29	Workers Comp insurance is paid from this account during 1st Quarter and is allocated to respective departments by 3rd Quarter.
General Fund	General Fund - Sealer of Weights & M	4,400	-	4,400	4,400	100.00	Paid in full
General Fund	General Fund - Taxi Transportation - F	5,000	-	5,000	-	-	
Capital Projects	Capital Projects - PS/Admin Building -	553,501	-	553,501	367,720	66.44	USDA principal payment to CDA is during 1st quarter. 66% is reasonable
Capital Projects	Capital Projects - PS/Admin Building -	-	-	-	-	-	
Finance Department Total		1,525,332	(2,750)	1,522,582	939,464	61.70	
<u>City Attorney</u>							
General Fund	General Fund - City Attorney - City Att	138,696	(10,000)	128,696	20,704	16.09	
City Attorney Total		138,696	(10,000)	128,696	20,704	16.09	
<u>City Administrator</u>							
General Fund	General Fund - City Administrator - Ac	214,259	-	214,259	111,670	52.12	Pass
General Fund	General Fund - Personnel/Safety - Cit	6,850	10,000	16,850	13,415	79.61	Hopefully most recruitment services are done
General Fund	General Fund - Planning - City Admini	54,407	-	54,407	855	1.57	
City Administrator Total		275,516	10,000	285,516	125,940	44.11	

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

45 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service							
	Function	12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
<u>Economic Development</u>							
General Fund	General Fund - Economic Development	44,464	14,650	59,114	18,860	31.90	
	Economic Development Total	44,464	14,650	59,114	18,860	31.90	
<u>Police Department</u>							
General Fund	General Fund - Police Department - P	3,043,006	47,775	3,090,781	1,547,716	50.08	Pass
General Fund	General Fund - Departmental Services	609,813	(1,000)	608,813	255,705	42.00	
General Fund	General Fund - Records & Support - P	305,981	-	305,981	122,305	39.97	
General Fund	General Fund - Canine Unit - Police	-	-	-	-	-	
General Fund	General Fund - Animal Control - Police	2,400	-	2,400	569	23.72	
Capital Projects	Capital Projects - Police Department	-	-	-	-	-	
Capital Projects	Capital Projects - Public Safety Buildin	-	-	-	-	-	
	Police Department Total	3,961,200	46,775	4,007,975	1,926,295	48.06	
<u>Fire Department</u>							
General Fund	General Fund - Fire - Fire Station	45,494	(21,330)	24,164	24,074	99.63	Decrease in original budget to account for cost recovery from BDAS. Over budget because of labor for building renovations. Will need a budget amendment.
General Fund	General Fund - Alma Waite Annex - Fi	2,000	1,330	3,330	2,079	62.43	Building costs increased with BDAS in residence, but will be reimbursed 50%. Budget amendment may be forthcoming..
General Fund	General Fund - Fire Protection - Fire	708,816	27,244	736,060	337,439	45.84	
General Fund	General Fund - Hydrant Rental - Fire	289,307	-	289,307	-	-	
General Fund	General Fund - Emergency Managem	2,729	-	2,729	26	0.97	
General Fund	General Fund - Transfer to Capital Fu	-	-	-	-	-	
Capital Projects	Capital Projects - Fire Protection - Fire	-	-	-	-	-	
Capital Projects	Capital Projects - Fire - Fire Station	-	411,879	411,879	134,888	32.75	
Capital Projects	Capital Projects - Public Safety Buildin	-	570,470	570,470	24,894	4.36	
	Fire Department Total	1,048,346	989,593	2,037,939	523,400	25.68	
<u>Inspection & Zoning</u>							
General Fund	General Fund - Building Inspection - Ir	85,822	-	85,822	38,142	44.44	
General Fund	General Fund - Zoning - Inspection & .	802	-	802	391	48.72	
	Inspection & Zoning Total	86,624	-	86,624	38,533	44.48	
<u>Engineering</u>							

City of Baraboo
2nd Quarter Financial Report-Expenditures
June 30, 2021

46 of 50

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
Function							
General Fund	General Fund - Mapping & Engineerin	210,019	-	210,019	109,782	52.27	Running high because of a payout from employee retirement; Overtime is over budget
General Fund	General Fund - Bridges - Engineering	1,500	-	1,500	-	-	
General Fund	General Fund - Sidewalk Repair - Eng	58,866	-	58,866	14,267	24.24	
General Fund	General Fund - Railroad Repairs - Eng	-	-	-	-	-	
General Fund	General Fund - New Streets - Aidable	32,331	-	32,331	15,423	47.70	
General Fund	General Fund - Engineering - New Sid	5,866	-	5,866	5,523	94.15	Will transfer wages here from Engineering, if necessary.
Capital Projects	Capital Projects - Bridges - Engineerin	-	-	-	-	-	
Capital Projects	Capital Projects - Railroad Repairs - E	-	-	-	-	-	
Capital Projects	Capital Projects - New Streets - Aidabl	397,200	-	397,200	23,527	5.92	
Capital Projects	Capital Projects - Engineering - New S	-	-	-	-	-	
Capital Projects	Capital Projects - Engineering - Transl	18,000	-	18,000	-	-	
Special Assessment Projects	Special Assessment Projects - Sidewa	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New St	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - New Ci	-	-	-	-	-	
Special Assessment Projects	Special Assessment Projects - Engine	65,000	-	65,000	-	-	
Engineering Total		788,782	-	788,782	168,522	21.36	

Public Works

General Fund	General Fund - Street Department - Si	16,081	14,500	30,581	4,989	16.31	
General Fund	General Fund - PW Operations - Stree	424,081	-	424,081	216,016	50.94	Pass
General Fund	General Fund - Machinery & Equipme	462,096	82,864	544,960	196,826	36.12	PW did not receive their 2020 plow truck until after 1/1/2021.
General Fund	General Fund - City Services Facility -	131,301	-	131,301	38,038	28.97	
General Fund	General Fund - Street Maintenance - S	367,720	41,647	409,367	108,265	26.45	
General Fund	General Fund - Alleys - Street Depart	84,704	-	84,704	13,148	15.52	
General Fund	General Fund - Snow & Ice - Street De	304,796	5,216	310,012	145,139	46.82	Typical for snow & ice to be at 50% in 1st Quarter. Additional expenditures not anticipated until November/December
General Fund	General Fund - Trees and Brush - Stre	57,431	3,000	60,431	37,469	62.00	Brush grinding is already done. Wages are ahead of budget, but we will transfer \$ from other PW functions if necessary
General Fund	General Fund - Street Department - Si	-	-	-	-	-	
General Fund	General Fund - Parking Lots - Street C	5,465	703	6,168	670	10.86	
General Fund	General Fund - Garbage & Refuse - S	135,495	-	135,495	55,311	40.82	
General Fund	General Fund - Solid Waste Disposal -	205,000	-	205,000	96,042	46.85	
General Fund	General Fund - Recycling - Street Dep	122,115	-	122,115	34,839	28.53	

2nd Quarter Financial Report-Expenditures

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service		12/31/2021 Original Budget	Budget Adjustment Increase/ (Decrease)	12/31/2021 Total Budget	06/30/2021 Actual	% of Budget Should be 50	Comment
General Fund	General Fund - Weeds - Street Depart	11,160	-	11,160	1,678	15.04	
General Fund	General Fund - Compost - Street Depa	47,735	-	47,735	16,801	35.20	
General Fund	General Fund - Transfer to Capital Fu	100,000	-	100,000	-	-	
Capital Projects	Capital Projects - PW-Machinery & Eq	-	-	-	-	-	
Capital Projects	Capital Projects - City Services Center	-	-	-	-	-	
Capital Projects	Capital Projects - Street Maintenance	-	-	-	-	-	
Capital Projects	Capital Projects - Public Works	-	-	-	-	-	
Capital Projects	Capital Projects - Parking Lots - Public	-	-	-	-	-	
Public Works Total		2,475,180	147,930	2,623,110	965,230	36.80	

Library

General Fund	General Fund - Library - Library	960,405	400	960,805	463,086	48.20	
Library Total		960,405	400	960,805	463,086	48.20	

Parks

General Fund	General Fund - Parks - ROW - Trees	92,391	1,736	94,127	74,159	78.79	Most tree removals and pruning is done during winter months. 78% is reasonable in Q2.
General Fund	General Fund - Parks - Civic Center	257,307	-	257,307	116,599	45.32	
General Fund	General Fund - Parks - Parks	679,603	(324)	679,279	327,176	48.17	
General Fund	General Fund - Zoo - Parks	237,528	8,000	245,528	112,934	46.00	
General Fund	General Fund - Forestry - Parks	120,564	(821)	119,743	42,245	35.28	
Capital Projects	Capital Projects - Parks - Civic Center	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Parks	-	-	-	-	-	
Capital Projects	Capital Projects - Parks - Zoo	-	-	-	-	-	
Parks Total		1,387,393	8,591	1,395,984	673,113	48.22	

Recreation

General Fund	General Fund - Recreation - Recreatic	163,886	-	163,886	48,846	29.80	
General Fund	General Fund - Pool - Recreation	118,778	25,000	143,778	40,380	28.09	
General Fund	General Fund - Winter Recreation - Re	998	-	998	108	10.78	
Capital Projects	Capital Projects - Pool	-	-	-	-	-	
Recreation Total		283,662	25,000	308,662	89,334	28.94	

Community Development Authority (CDA)

General Fund	General Fund - Community Developm	-	-	-	-	-	
--------------	-----------------------------------	---	---	---	---	---	--

2nd Quarter Financial Report-Expenditures

June 30, 2021

Funds: 100, General Fund; 430, Capital Projects; 432, Special Assessment Projects; 300, Debt Service	Function	12/31/2021	Budget	12/31/2021	06/30/2021	% of Budget	Comment
		Original Budget	Adjustment Increase/ (Decrease)	Total Budget	Actual	Should be 50	
General Fund	General Fund - BEDC	-	-	-	-	-	
General Fund	General Fund	-	-	-	-	-	
	CDA Total	-	-	-	-	-	
	Total Expenditures	17,220,084	1,282,533	18,502,617	7,951,545	42.98	

City of Baraboo
Baraboo Transit Service
Balance Sheets
June 30, 2021 and December 31, 2020

49 of 50

Assets:		Year to Date	December 31, 2020
Cash	A	\$ (82,818.12)	\$ -
Due from Taxi Operator		6,471.78	-
Due from State		120.00	123,462.63
Total Assets		\$ (76,226.34)	\$ 123,462.63
Liabilities and Fund Equity:			
Liabilities:			
Accounts Payable		-	34,589.70
Due to Taxi Operator		-	-
Due to State		-	-
Due to General Fund		-	65,046.22
Def Revenue-Expenditure Grant		-	-
Total Liabilities		\$ -	\$ 99,635.92
Fund Equity:			
Fund Balance		-	(6,492.45)
Assigned - Capital Equipment		23,826.71	23,826.71
Net Revenue (Expenditures)		(100,053.05)	6,492.45
Total Fund Equity		(76,226.34)	23,826.71
Total Liabilities and Fund Equity		\$ (76,226.34)	\$ 123,462.63
		-	-

This will need to be recovered from Running Inc

A Cash is typically negative as this grant is a reimbursement grant. A reimbursement grant provides funding to grant recipients after expenses have been incurred. The City essentially fronts the cash from the general fund and receives reimbursement from the Wisconsin Department of Transportation during the 3rd quarter, and after year end.

City of Baraboo
Baraboo Transit Service
Income Statement with Comparison to Budget
For The Six Months Ending June 30, 2021

	Current Month	Year to Date	Budget	Percentage of Budget
Revenues:				
Operating:				
Taxi Grant - Federal	\$ -	\$ -	\$ 227,657.00	-
Taxi Grant - State	40,081.00	40,081.00	160,319.00	25.00
Taxi Grant - State CARES	-	530.50	-	-
Taxi Fares	170.00	54,077.50	208,910.00	25.89
Total Operating Revenue	<u>40,251.00</u>	<u>94,689.00</u>	<u>596,886.00</u>	15.86
Capital:				
Taxi Capital Grant	-	-	64,280.00	-
Sale of Assets	-	-	3,000.00	-
Refund of Prior Years Expense	-	-	-	-
Transfer from General Fund	-	-	5,000.00	-
Fund Balance Applied	-	-	8,070.00	-
Total Capital Revenue	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
Total Revenues	<u>40,251.00</u>	<u>94,689.00</u>	<u>677,236.00</u>	13.98
Expenditures:				
Operating:				
Wages and Benefits	557.41	2,612.58	4,000.00	65.31
Publishing	-	-	25.00	-
Repair & Maint Service-Vehicle	-	-	-	-
Special Services	-	-	-	-
Other Contracted Services	-	192,128.31	592,856.00	32.41
Publications. Training. Dues	-	-	-	-
Operating Supplies	1.16	1.16	5.00	23.20
Other Supplies & Expense	-	-	-	-
Total Operating Expenditures	<u>558.57</u>	<u>194,742.05</u>	<u>596,886.00</u>	32.63
Capital:				
Vehicle Purchase	-	-	80,350.00	-
Total Capital Expenditures	<u>-</u>	<u>-</u>	<u>80,350.00</u>	-
Total Expenditures	<u>558.57</u>	<u>194,742.05</u>	<u>677,236.00</u>	28.76
Net Revenues (Expenditures)	<u>\$ 39,692.43</u>	<u>\$ (100,053.05)</u>	<u>\$ -</u>	

4 mos received, % should be 33%. At this rate, we are anticipating to be \$50K short. This may require a local share if additional funding is not provided by the State.

There are no grant funds available for a vehicle purchase in 2021.